



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

Supplier:	Requesting Unit:SGOD/J. Balantin
Address:	PR No.: 2024-12-395
Telephone No.:	Quotation No.: 2024-12-354
e-Mail:	Date: December 23, 2024
Delivery Period:	ABC: 294,000.00
Date Received by the Supplier:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than December 27, 2024 29am

Failure to submit this on or before the due date aforstated will be a ground for disqualification.

For:

CARMEL F. MERIS

OIC-Assistant Schools Division Superintendent
Chairman, Bids and Awards Committee

NINO M. TIBANGAY
BAC Vice-Chairperson

POSTED IN PHILGEPS

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	245	Pax	Meals and am, pm snacks inclusive of a venue *Please see attached technical specifications (2 days)		
				TOTAL	



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Purpose: Procurement of venue with catering services for the conduct of assessment program review of the MATATAG curriculum implementation on January 9 and 10, 2025

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

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Date/Telephone No.

Canvassed by:

TECHNICAL SPECIFICATIONS

Title:	Assessment/Program Review of the MATATAG Curriculum Implementation
Inclusive Dates:	December 16-17, 2024
Venue:	TBA –within Baguio City
No. of Participants:	245

MENU

Menu is served with hot flowing coffee and tea with sugar/honey and creamer, rice and water. With complete condiments. Assisted buffet

Day 1- December 16

AM snacks	Lunch	PM snacks
Stir fry pancit with bread	Main dish: sweet and sour pork, chicken broccoli. Soup: Mushroom soup Dessert: bananas	Chicken burger with vegetables

Day 2- December 17

Raisin bread or pineapple bread 2 slices each	Main dish: Chicken inasal Shanghai lumpia Chopsuey Dessert: Buko pandan	Clubhouse sandwich
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Management or Personnel

1. Personnel trained and capable of supervising the services provided.
2. Staff should have valid health certificates, should be neat and clean with uniform and hairnet.
3. Should be courteous and ready to attend to the needs of the participants if requested.
4. Staff must be fully geared with facemask.

Food and Snacks:

1. With buffer for 5 pax
2. Lunch is served hot, following the menu.
3. Should be with complete condiments.
4. Of good quality and quantity. Should be fresh. Meat should not be freezed for a long time.

Utensils:

1. Plates should be clean/dry and spoons should be sterilized. No using of plastic spoons.
2. With table napkins

Note: Provide complete procurement documents attached with the RFQ.