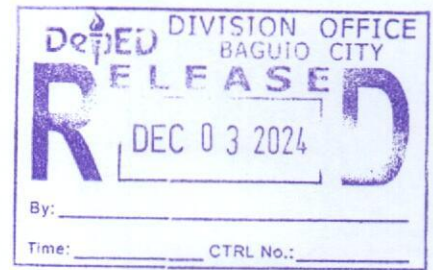




Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**



3 December 2024

**DIVISION MEMORANDUM**

No. **696-2024**

**YEAR-END INTERFACE OF RO LEGAL UNIT WITH SDO COUNTERPARTS  
(LEGAL SERVICES) AND CONVERGENCE WITH SOME KEY PERSONNEL  
FROM RO AND ALL SDOs**

To: Chief, SGOD  
OSDS Section Heads, and  
All Others Concerned

1. The Schools Division Office of Baguio City will host the Year-End Interface of RO Legal Unit with SDO Counterparts (Legal Services) and Convergence with Some Key Personnel from RO and All SDOs on December 4 to 6, 2024 at Ynad's Place, San Fernando City, La Union.
2. For this purpose, the following personnel-participants will serve as the Inspectorate Team and Technical Working Group:
  - a. Inspectorate Team:  
Annette L. Doyaoen (Focal Person/End-User)  
Mary Libeney C. Sito  
Vincent J. Luis
  - b. TWG:  
Annette L. Doyaoen (Focal Person/End-User)  
Annalyn J. Jose
3. For information and guidance.

  
**SORAYA T. FACULO PhD, CESO VI**  
Schools Division Superintendent 