



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



December 10, 2014

DIVISION MEMORANDUM

NO. 713-2024

PARTICIPATION IN THE SCHOOL ORGANIZATIONAL STRUCTURE AND STAFFING STANDARDS- BATCH 2

To: Chief Education Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to DM-OUHROD-2024-0380 titled *Consultation Workshop on the Proposed DepEd Order on the School Organizational Structure and Staffing Standards (SOSSS)-Batch 2*, the BHROD-School Effectiveness Division will conduct the Consultation Workshop on **December 10-13, 2024 at Baguio Teachers' Camp, Baguio City.**

2. The writeshop aims to gather comments and insights from key Central Office representatives and SOSSS Technical Working Group members on the working policy draft, to ensure that it will be responsive to the practical realities of schools.

3. Participants from SDO- Baguio are as follows:

Name	Designation/Position	School
1. Lucia Casim	School Head	Pinget NHS
2. Jane Marie Ngolab	School Head	Mil-An NHS
3. Ferdinand Sapalong	PDO-1	

4. All participants are requested to bring laptops and extension cords to be used in the activities. This is the confirmation link **bit.ly/SOSSSWorkshopRegistration**.

4. Please see attached program of activities for reference.

5. Immediate dissemination and compliance with this Memorandum is enjoined

SORAYA T. FACULO PhD, CESO VI
Schools Division Superintendent

For the Schools Division Superintendent:

NIEVES D. EBANIO PhD
Administrative Officer V



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DepEd Tayo Baguio City



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Annex A: Indicative Program of Activities

INDICATIVE PROGRAM OF ACTIVITIES

Consultation Writeshop on the Proposed DepEd Order on School Organizational Structure and Staffing Standards (SOSSS) (BATCH 2)

December 11-13, 2024 | Baguio Teachers Camp

Time	Activity
December 10, 2024 (Day 0): Travel Time	
December 11, 2024 - Day 1	
7:30 AM-8:00 AM	Registration
8:00 AM-8:30 AM	Opening Program <ul style="list-style-type: none"> • National Anthem • Prayer • Opening Remarks • Presentation of Workshop Objectives and Expected Outputs • Presentation of Program Design • House Norms
8:30 AM-9:00 AM	Priming Session Updates and Review of the SOSSS Roadmap Proposed SOSSS Prototype
9:00 AM-10:00 AM	Session 1: Scenario Building Activity Status, challenges, and opportunities in the School Structure and staffing
10:00 AM – 10:15 AM	Short Break
10:15 AM – 12:00 PM	Cot' Session 1: Scenario Building Activity Status, challenges, and opportunities in the School Structure and staffing
12:00 NN-1:30 PM	LUNCH
1:30 PM-3:30 PM	Session 2: Review and Evaluation of the SOSSS DO Key Provisions
3:30 PM-3:45 PM	Short Break
3:45 PM -4:30 PM	Presentation of Group Outputs
4:30 PM-5:00 PM	Day 1 Closing and Day 2 Reminders
December 12, 2024 - Day 2	
8:30 AM-9:00 AM	Day 2 Opening <ul style="list-style-type: none"> • Prayer • Day 1 Recap • Day 2 Objectives, Expected Outputs, and Program Flow • Ice Breaker
9:00 AM-10:00 AM	Session 3: Review and Evaluation of the SOSSS DO Key Provisions
10:00 – 10:15 AM	Short Break
10:15 – 12:00 PM	Session 3: Review and Evaluation of the SOSSS DO key Provisions
12:00 NN-1:30 PM	LUNCH
1:30 PM – 3:00 PM	Session 4: Output Synthesis and SWOT Analysis
3:00 PM – 3:15 PM	Short Break
3:15 PM – 4:30 PM	Session 5: Plenary Discussion
4:30 PM – 5:00 PM	Closing and Synthesis
December 13, 2024 Day 3 – Travel to Work station	



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