



Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
**SCHOOLS DIVISION OF BAGUIO CITY**

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**NOTICE OF AWARD**

**November 27, 2024**

**MARIA GRACIA E. CASEM**  
MG Consumer Goods Tradings

Dear Ms. Casem:

We are pleased to notify you that your price quotation and proposal for the **Procurement of Supplies and Materials for the Conduct of the Youth Formators Convergence** in the amount of PHILIPPINE PESOS **One Hundred Thirty Four Thousand Six Hundred Pesos Only (₱134,600.00)** inclusive of appropriate taxes, and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

**SORAYA T. PACULO, PhD, CESO VI**  
*Schools Division Superintendent*

**CONFORME:**

(Signature Over Printed Name)

(Date)

11/27/2024  
vgc

**PURCHASE ORDER**  
DepEd, Division of Baguio

RECEIVED  
NOV 29 2024

17

Supplier <b>MG CONSUMER GOODS TRADING</b>	P.O. No. <b>24-11-242</b>
Address <b>Bermuda Hills, Baguio CITY</b>	Date : <b>J</b> Time:
TIN: <b>165-208-096-000</b>	Mode of Procurement: <b>Small Value Procurement</b>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>DepEd, Division Office Baguio</b>	Delivery Term : <b>day before the activity</b>
Date of Delivery : <b>day before the activity</b>	Payment Term : <b>after delivery</b>

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	pc	Certificate holder, A4, with DepEd Bagong Pilipinas, YFD and PSTP Logo (with attached file for specification)	140	190.00	26,600.00
2	pc	Acrylic plaque with wooden stand 6"x8" (with attached file for specification)	108	1,000.00	108,000.00
		*NOTHING FOLLOWS*			

COMMISSION ON AUDIT  
Office of the Auditor  
DepEd, Division of Baguio  
DATE: 11/29/24

<b>Supplies and Materials for the Conduct of the Youth Formators Convergence</b>					
<b>TOTAL</b>					<b>134,600.00</b>

**Total Amount in Words: One Hundred Thirty Four Thousand Six Hundred Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

*Grace Cason*  
\_\_\_\_\_  
**MG CONSUMER GOODS TRADING**  
*11-28-24*  
\_\_\_\_\_  
Date

Very truly yours,

*Soraya T. Faculo*  
**SORAYA T. FACULO PhD. CESO VI**  
Schools Division Superintendent

Fund Cluster: 01  
Funds Available : ₱134,600.00

*Lilibeth G. Degsi*  
**LILIBETH G. DEGSI**  
Accountant III

ORS/BURS No: 2024-11-02318  
Date of the ORS/BURS: 11/29/24  
Amount: 134,600.00



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

**NOTICE TO PROCEED**

November 29, 2024

**MARIA GRACIA E. CASEM**  
MG Consumer Goods Tradings

Dear Ms. Casem:


This refers to our award of contract to your company for the **Procurement of Supplies and Materials for the Conduct of the Youth Formators Convergence** in the amount of PHILIPPINE PESOS **One Hundred Thirty Four Thousand Six Hundred Pesos Only (₱134,600.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

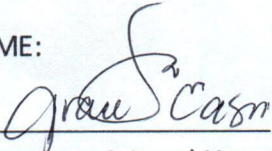
Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

  
**SORAYA T. MACULO, PhD, CESO VI**  
Schools Division Superintendent

CONFORME:

  
\_\_\_\_\_  
(Signature Over Printed Name)

\_\_\_\_\_  
(Date)


11/29/24  
vgc

Abstract of Bids or Quotations under CIRCULAR PROPOSAL NO. \_\_\_\_\_ opened on November 20, 2024 at DepEd, Baguio City Division.


ITEM	UNIT	QTY	DESCRIPTION AND/OR SPECIFICATION	NAME OF SUPPLIER 1	NAME OF SUPPLIER 2	NAME OF SUPPLIER 3
				MG CONSUMER GOODS TRADING	BAGUIO PRINCE ENTERPRISES	JC COMMERCIAL CENTER
1	Pcs	140	Certificate holder, A4, with DepEd Bagong Pilipinas, YFD and PSTP Logo (with attached file for specification)	26,600.00	21,700.00	13,440.00
2	Pcs	108	Acrylic plaque with wooden stand 6"x8" (with attached file for specification)	108,000.00	118,800.00	129,600.00
			*NOTHING FOLLOWS*			
			<b>TOTAL</b>	<b>134,600.00</b>	<b>140,500.00</b>	<b>143,040.00</b>


We hereby certify that the bids or quotations received were opened at the date prices offered as stated above.

**BAC Members:**

  
**NIÑO M. TIBANGAY**  
 BAC Vice-Chairperson

  
**ATTY. ANNETTE L. DOYAEN**  
 Member

  
**NIEVES D. EBANIO**  
 Member

  
**HARRIS G. DIZON JR.**  
 Member

  
 Canvasser

**MARY JANE M. MALIHOD**  
 Member

**MARILYN S. API-IT**  
 Member

Award is hereby given to the bidder with prices quoted being the lowest and the most advantageous to the government. Subject for Post

**CARMEL F. MERIS**  
 BAC CHAIRPERSON



Republic of the Philippines  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**RESOLUTION NO. 250, S. 2024**

**RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO MG CONSUMER GOODS TRADING**

**WHEREAS** the Department of Education prepared the Purchase Request (PR) for the **Procurement of Supplies and Materials for the Conduct of the Youth Formators Convergence** with an Approved Budget for the Contract (ABC) of **One Hundred Forty Three Thousand Six Hundred Pesos Only (₱143,600.00)** (Annex A);

**WHEREAS** on November 14, 2024 the DepEd – Bids and Awards Committee (BAC) posted/published the Request for Quotation (RFQ) for the said procurement project. The following suppliers/contractors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

Supplier/Distributors	Quotation (Php)
MG CONSUMER GOODS TRADING	₱ 134,600.00
BAGUIO OFFICE PRINCE ENTERPRISES	₱ 140,500.00
JC COMMERCIAL CENTER	₱ 143,040.00

**WHEREAS** the Technical Working Group (TWG) and End-User conducted post qualification, evaluation and detailed examination of the item description provided in the Purchase Request of the lowest calculated bidder **MG CONSUMER GOODS TRADING** and submitted on November 20, 2024 at Baguio City;

**WHEREAS** upon careful examination, validation and verification of the item description that they have submitted **MG CONSUMER GOODS TRADING** has been found to be in in order in all respect complying as to the item description and is found to be the Lowest Calculated and Responsive Bidder;

**WHEREAS** Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his\her duly authorized representative.

**NOW THEREFORE**, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value to **MG CONSUMER GOODS TRADING** for the **Procurement of Supplies and Materials for the Conduct of the Youth Formators Convergence** in the amount of **One Hundred Thirty Four Thousand Six Hundred Pesos Only (₱134,600.00)** inclusive of appropriate taxes and fees.

**RESOLVED**, this **26<sup>th</sup> day of November, 2024**, Baguio Division Office Conference Hall, Baguio City.

*(On Leave)*

**CARMEL F. MERIS**  
BAC Chairperson

**NIÑO TIBANGAY**  
BAC Vice-Chairperson

**HARRIS G. DIZON JR.**  
BAC Member

**ATTY. ANNETTE L. DOYAOEN**  
BAC Member

**NIEVES D. EBANIO**  
BAC Member

**MARY JANE M. MALIHOD**  
BAC Member

**MARILYN S. API-IT**  
BAC Member

**APPROVED:**

**SORAYA T. FACULO, PhD, CESO VI**  
Schools Division Superintendent  
Approved on \_\_\_\_\_  
(date of approval)



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

**RESOLUTION NO. 352 2024**

**RESOLUTION RESORTING TO ALTERNATIVE MODE OF PROCUREMENT**

**WHEREAS** the BAC received a request for the **“Procurement of Supplies and Materials for the Conduct of the Youth Formators’ Convergence”** with an Approved Budget for the Contract (ABC) of **One Hundred Forty Three Thousand Six Hundred Pesos Only (P 143,600.00)** (Annex A);

**WHEREAS** the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 mandates that all procurement shall be done through competitive bidding;

**WHEREAS** the same IRR of RA 9184 provides for exemption under Rule XVI – Alternative Methods of Procurement;

**WHEREAS** pursuant to Section 53.9 of the afore-cited Rule, the Department of Education – Division of Baguio City (DO) may resort to the alternative method of procurement – **Small Value Procurement** to promote economy and efficiency if the amount involved does not exceed the threshold prescribed in Annex “H” of the IRR and does not fall under shopping in Section 52 of this IRR;

**NOW THEREFORE**, We, the Members of the Bids and Awards Committee, do hereby **RESOLVED** as it is hereby **RESOLVED**, to resort to the alternative method of procurement – **Small Value Procurement** of supplies and materials for the conduct of **“Youth Formators’ Convergence”**;

**RESOLVED FINALLY**, to post this Resolution at the DO Website, PhilGEPS (if Php 50,000.00 and above), and other conspicuous place at the premises of the DO.

November 14, 2024, *Baguio Division Office Conference Hall, Baguio City.*

*(on leave)*

**CARMEL F. MERIS**  
*BAC Chairperson*

**NIÑO TIBANGAY**  
*BAC Vice-Chairperson*

**NIEVES D. EBANIO**  
*BAC Member*

**ATTY. ANNETTE L. DOYAOEN**  
*BAC Member*

**HARRIS G. DIZON JR.**  
*BAC Member*

**MARY JANE M. MALIHOD**  
*BAC Member*

**MARILYN S. API-IT**  
*BAC Member*

**APPROVED:**

**SORAYA T. FACULO, PhD, CESO VI**  
*Schools Division Superintendent*  
 Approved on \_\_\_\_\_  
 (date of approval)

