



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

Supplier:	Requesting Unit: CID/J. Sannad
Address:	PR No.: 2024-11-357
Telephone No.:	Quotation No.: 2024-12-323
e-Mail:	Date: December 5, 2024
Delivery Period:	ABC: 27,300.00
Date Received by the Supplier:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than December 9, 2024 @ 9:00 am

Failure to submit this on or before the due date aforesated will be a ground for disqualification.

(on leave)

CARMEL F. MERIS

OIC-Assistant Schools Division Superintendent
Chairman, Bids and Awards Committee

NIÑO M. TIBANGAY
BAC Vice Chairperson

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	ABC	Unit Price	Total Price
		Pcs	Training Kit Notebook Planner with Print A5 Leather notebook with ballpen Material: Faux leatherette (cover) Pages Quantity: at least 200 pages	91 x 300 = 27,300.00		



Address: 82 Military Cutoff Rd, Baguio, Benguet, 2600
Telephone No.: (074) 665-1231
Email Address: baguio.city@deped.gov.ph



DepEd Tayo Baguio City



<https://depedpines.com>



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1	91		Page Size: A5 (+- 210*145*30mm); Design and color: Stationary with pen, various color (spiral notebook with gel sign pen, ball pen 0.5 mm) Canva tote bag (black) (13 width x 15 length) with any Cordillera accent design See attached design			
Purpose: Procurement of training kits for the participants during the orientation workshop on the Administration of Early Language, Literacy Numeracy and Assessment (ELLNA) on December 18, 2024						

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Tin

Date/Telephone No.

Canvassed by:



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Canvas Tote bag (black)

(13 width x 15 length) with any cordilleran accent design

(Sample Design)

