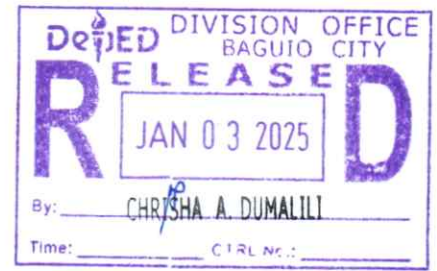




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OFFICE OF BAGUIO CITY



January 2, 2025

DIVISION MEMORANDUM

No. **003-2025**

ORIENTATION ON THE SUPPLEMENTAL GUIDELINES FOR THE IMPLEMENTATION OF DEPED ORDER 40, S. 2012 CHILD PROTECTION POLICY (CPC), LEARNER RIGHTS PROTECTION OFFICE (LRPO) POLICIES AND DIVISION PROCESSES ON HANDLING COMPLAINTS

To: Public Elementary and Secondary School Heads
School Head Teachers and Guidance Counselors
ALS Education Program Specialists

1. This is to inform the field that there will be an orientation on the supplemental guidelines for the implementation of DepEd Order 40, s. 2012, LRPO Policies and Division Processes on handling complaints to all School Heads, Head Teachers and Guidance Counselors on January 13, 2025 at 1:00 pm onwards at the Division Conference Hall, 3rd Floor Division Office.
2. The activity aims to:
 - a. Expound the roles and responsibilities of school heads, head teachers, ALS implementors in preventing, detecting, reporting and addressing Learner Rights and Protection concerns;
 - b. Reiterate the referral system in consideration of the different learning modalities and emphasize the provision of intervention programs for learner-victims and online safety;
 - c. Set in place the Learner Rights and Protection Office in the child protection system of the Department;
 - d. Understand the Division processes in handling complaints.
3. For your guidance and strict compliance.

SORAYA T. FACULO PhD, CESO VI
Schools Division Superintendent

