



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**



3 January 2025

DIVISION MEMORANDUM

No. **010-2025**

**ORIENTATION ON THE ADMINISTRATION  
OF EARLY LANGUAGE, LITERACY, AND NUMERACY  
ASSESSMENT (ELLNA)**

To : Public Schools District Supervisors  
Education Program Supervisors  
Public-School Heads  
All Others Concerned

1. This office, through the Curriculum Implementation Division, announces the conduct of the Orientation on the administration of the Early Language, Literacy, and Numeracy Assessment (ELLNA) on January 7, 2025, from 8:00 a.m. to 5:00 p.m. at Orchard Hotel, 49 Legarda Rd, Baguio.
2. The activity aims to:
  - a. provide an overview of the ELLNA assessment components and structure;
  - b. discuss specific goals and objectives of the assessment; and
  - c. encourage collaboration and sharing of best practices among school heads.
3. Relative to this, school heads/school testing/ELLNA coordinators of the elementary schools are required to attend the said orientation. Please see Enclosure 1 for the list of participants.
4. Teacher participants who are included shall coordinate properly in congruence to the no-disruption of classes policy as stipulated in DepEd Order no. 9 s. 2005 titled Instituting Measures to Increase Engaged Time-on Task and Ensuring Compliance therewith.
5. Immediate and wide dissemination of this Memorandum is desired.

**SORAYA T. FACULO PhD, CESO VI**  
Schools Division Superintendent



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**Department of Education**  
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**SCHOOLS DIVISION OF BAGUIO CITY**

Enclosure No. 1 to Division Memorandum No. 010-2025

**LIST OF PARTICIPANTS**

SDS Soraya T. Faculo PhD, CESO VI  
Chief Juliet Sannad, EdD

|    | <b>Schools</b>                   | <b>School Heads</b>            | <b>School Testing/ELLNA Coordinators</b> |
|----|----------------------------------|--------------------------------|--|
| 1  | Adiwang Elementary School        | Marzo, Rosie Beel A.           | Mandane, Julie Faye C.                   |
| 2  | Aguinaldo Elementary School      | Pucdihon, Ester Hydie L.       | Chiday, Aljon Q.                         |
| 3  | Alfonso Tabora ES                | Warren I. Ngayawon             | Casilen, Franjesca M.                    |
| 4  | Apolinario Mabini ES             | Wilma S. Biteng                | Topao-i, Romana T.                       |
| 5  | Baguio Central school            | Jackson Caya-os                | Susan Mateo                              |
| 6  | Baguio Country Club Village ES   | Jane L. Adolfo                 | Lamban, Joey I.                          |
| 7  | Bakakeng Elementary School       | Polon, Mark Phillip C          | Lydia Colegio                            |
| 8  | Bonifacio Elementary school      | Juliet Mamaril                 | Santiago, Lucelle                        |
| 9  | Brookspoint Elementary School    | Josie Jane D. Padio-an         | Dixie Ruth N. Bagangan                   |
| 10 | Camp 7 Elementary School         | Lachica, Samuel D.             | Solomon, Bernadette                      |
| 11 | Crystal Cave Integrated School   | Julia A. Biligan               | Luz P. Baringil                          |
| 12 | Dominican-Mirador ES             | Zenaida L. Kunayon             | Methrishya B. Sabelo                     |
| 13 | Don Mariano Marcos ES            | Estigo, Alona C.               | Bayawa, Jennifer C.                      |
| 14 | Dona Aurora Elementary School    | Estrella B. Bulay              | Jocson, Amor J.                          |
| 15 | Dona Aurora H. Bueno ES          | Florida F. Cael                | Jaranilla Rosemarie S.                   |
| 16 | Doña Nicasia Puyat ES            | Octavia M. Pedro               | April Pascua                             |
| 17 | Dontogan Elementary School       | Jacqueline L. Fianza           | Clemente, Lynette G.                     |
| 18 | Elpidio R. Quirino ES            | Joseph A. Esigoy               | Leny Mila B. Ullalim                     |
| 19 | Fairview Elementary School       | Jordan O. Niwane               | Palangeo, Sebia L.                       |
| 20 | Fort del Pilar Elementary School | Sharon Christianie R. Castillo | Saberdo, Jasmine N.                      |
| 21 | Gibraltar Elementary School      | Gemma N. Lomboy                | Polled, Liza L.                          |
| 22 | Happy Hollow Elementary School   | Agnes P. Lomas- e              | Lindaoan, Marcela M.                     |
| 23 | Holy Ghost Extension ES          | Decky M. Beloken               | Agramos, Lheonora S.                     |
| 24 | Irisan Elementary School         | Agpawa, Felto P.               | Julie Ann M. Alidao                      |
| 25 | Jose P. Laurel Elementary School | Jerry D. Walsiyen              | Cayabas, Dahina A.                       |
| 26 | Josefa Cariño Elementary School  | Ligaya Anawi                   | Janice C. Campos                         |
| 27 | Kias Elementary School           | Gloria A. Catiyan              | Poyongan , Claire C.                     |
| 28 | Lindawan Elementary School       | Pamela S. Andulan              | Janette A. Depaynos-                     |
| 29 | Loakan Elementary School         | Valeriano B. Accad             | Alice Heide B. Boyucan                   |
| 30 | Lucban Elementary school         | Helen C. Acop                  | Santos, Nena A.                          |
| 31 | Magsaysay Elementary School      | Jeannette T. Lacana            | Bernice W. Cabay                         |
| 32 | Manuel A. Roxas ES               | Teodora B. Botis               | Olsim, Vivian A.                         |





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|    |                                 |                     |                           |
|----|---------------------------------|---------------------|---------------------------|
| 33 | Manuel L. Quezon ES             | Hermoso Bunnol      | Alice M. Sawali           |
| 34 | Pacday Quinio Elementary School | Annie W. Bisquera   | Jorelyn P. Cuevo          |
| 35 | Pinget Elementary School        | Alice B. Masidong   | Balicdang, Eden Rose      |
| 36 | Pinsao Elementary School        | Marie D. Sillatoc   | Vivian Ruth F. Sumakay    |
| 37 | Quezon Hill Elementary School   | Maria O. Palsi      | Kido, Charlene Jane P.    |
| 38 | Quirino Hill ES                 | Philip B. Sagalla   | Lawingan, Jonalyn A.      |
| 39 | Rizal Elementary School         | Remedios P. Quiño   | Gallano, Winnie S.        |
| 40 | San Carlos Heights ES           | Grande, Ellen F.    | Langbayan, Auvery Rose A. |
| 41 | San Luis Elementary School      | Genar P. Tacay      | Dominga B. Mana-a         |
| 42 | San Vicente Elementary School   | Vinluan, Lillie A.  | ALOS, Harriet M.          |
| 43 | SPED Center (FL)                | Rommel L. Manzano   | Jovita T. Caldito         |
| 44 | Springhills Elementary School   | Cayat, Randy P.     | Mabalot, Aileen O.        |
| 45 | Sto. Tomas Elementary School    | Leonila C. Catungal | Cabinto, Juliet B.        |

\*If the participant cannot attend, please send a representative on their behalf.

#### **TWG/FACILITATORS/RESOURCE SPEAKERS**

1. EPS Nora D. Dalapnas
2. PSDS Rey Gapasin
3. SH Marlyn Lucas
4. SH Jacqueline L. Fianza
5. SH Josie Jane D. Padio-an
6. SH Randy P. Cayat
7. SH Samuel D. Lachica
8. Librarian Phoebe Navarette

#### **INSPECTORATE TEAM**

To check the compliance of the supplier with the specifications in the purchase order/contract, ensure that food and facilities are safe and inspect the condition of the venue.

1. Josie Jane D. Padio-an
2. Phoebe Navarette
3. Samuel D. Lachica