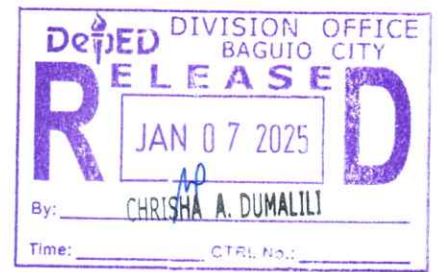




Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



06 January 2025

DIVISION MEMORANDUM
 No. **022-2025**

FROM ASSESSMENT TO ACTION: CREATING EFFECTIVE INSTRUCTIONAL MATERIALS FOR SCHOOL SUCCESS

To: CID and SGOD Chief Education Supervisors
 Education Program Supervisors
 Public Schools District Supervisors
 Public School Heads
 Identified Teachers
 All Others Concerned

1. Relative to Republic Act 10533, also known as the Enhanced Basic Education Act of 2013, which aims to ensure quality education through the enhancement of the curriculum and the improvement of learning outcomes, the division will be conducting a training workshop focused on the creation of instructional materials on January 9 and 10, 2025 (8:00AM - 5:00PM), at BENECO Dumol Hall, Southdrive, Baguio City.
2. The training workshop aims to achieve three main objectives;
 - a. focus on creating learning activity sheets that address the least learned competencies, helping students improve in these areas.
 - b. develop action plans to increase learning outcomes, ensuring a structured approach to student improvement.
 - c. provide professional development for school leaders and teachers, equipping them with the skills to effectively use the new materials and plans.
3. The number participants are as follows (specific names will be posted soon):

School/Office	Number
SDS, ASDS, 2 Chiefs	4 ✓
EPSs, PSDSs	20 ✓
School Heads	68 ✓
Head Teachers and teachers (16pax per district)	157 ✓
ICT and secretariat	3 ✓
Total	252 ✓

4. The participants are requested to bring their own laptops for the activities stated above.
5. To ensure uninterrupted learning, teachers attending seminars shall coordinate class coverage with school heads, preparing materials in advance to maintain instructional continuity.



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6. For queries, may contact Chief Education Supervisor, Juliet C. Sannad, CID Chief, through telephone number 619-3491.

7. Immediate and wide dissemination of this memorandum is expected.

SORAYA T. FACULO PhD, CESO VI
Schools Division Superintendent 

FROM ASSESSMENT TO ACTION: CREATING EFFECTIVE INSTRUCTIONAL
MATERIALS FOR SCHOOL SUCCESS

JANUARY 9 AND 10, 2025, 8:00AM TO 5:00

BENECO DUMOL HALL, SOUTHDRIVE, BAGUIO CITY

PROGRAM

DAY 1 – JANUARY 9, 2025
REGISTRATION – 7:30AM TO 8:00AM

PRELIMINARIES
NATIONALISTIC SONG AVP
PRAYER AVP
ROLL CALL

OPENING REMARKS AND STATEMENT OF PURPOSE
JULIET C. SANNAD, EDD
CHIEF CID

MESSAGE
SORAYA T. FACULO, PHD, CESO VI
SCHOOLS DIVISION SUPERINTENDENT

REVIEW OF THE LEAST LEARNED COMPETENCIES AND WAYS FORWARD
C/O FACILITATOR

ACTION PLAN DEVELOPMENT
JAYRE ROSE GUEVARA, PHD
PSDS

ACTION PLAN PRESENTATION

DEVELOPING CRITICAL THINKING:
UNLOCKING LEARNERS POTENTIAL
JANE MARIE NGOLAB
PRINCIPAL

FACILITATOR: MARY JANE N. MALIHOD



DAY 2: JANUARY 10, 2025

PRELIMINARIES: C/O ASSIGNED GROUP

CREATING LEARNING ACTIVITY SHEETS

INTRODUCTION (LR TEMPLATE) – LOIDA MANGANGHEY
EPS – LRMS

WORKSHOP: C/O PSDS AND EPS

IDENTIFYING LEAST LEARNED COMPETENCIES
DESIGNING LEARNING ACTIVITY SHEETS
GROUP WORK: CREATING ACTIVITY SHEETS
PRESENTATION OF LAS PER LEARNING AREA

FACILITATOR: SYDNEY CARINO

