NOTICE OF AWARD

November 29, 2024
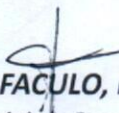
MALOU Y. YUSONGCO
Hexacom Enterprises

Dear Ms. Yusongco:

We are pleased to notify you that your price quotation and proposal for the **Procurement of ICT Equipment and supplies for the Youth Formators Convergence** in the amount of PHILIPPINE PESOS **One Hundred Eighty Seven Thousand One Hundred Twenty Pesos Only (₱187,120.00)** inclusive of appropriate taxes, and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

SORAYA T. FACULO, PhD, CESO VI
Schools Division Superintendent

CONFORME:

_____
(Signature Over Printed Name)

12-7-2024
_____
(Date)

11/29/2024
pjn

PURCHASE ORDER

DepEd, Division of Baguio

Supplier	HEXACOM ENTERPRISES			P.O. No.	24-12-2497
Address	#1 Adivay Bldg., Bonifacio Street, Baguio City			Date :	December 2, 2024
TIN:				Mode of Procurement: Time:	Small Value Procurement

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	DepEd, Division Office Baguio	Delivery Term : day of activity
Date of Delivery :	Dec. 4, 2024	Payment Term : after delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	unit	**PRINTER:** **(Epson L6270)** Printer Type: Printer Type:Print, Scan, Copy with ADF Printing Technology: Print Method:PrecisionCore PrintheadPrinter Language:ESC/P-R, ESC/P RasterNozzle Configuration:400 x 1 nozzles Black, 128 x 1 per Colour (Cyan, Magenta, Yellow)Maximum Resolution:4800 x 1200 dpiAutomatic 2-sided Printing:Yes (Up to A4) Print Speed: Photo Default - 10 x 15 cm / 4 x 6 " *1:Approx. 69 sec per photo*2 / 92 sec per photo*2Draft, A4 (Black / Colour):Up to 33.0 ppm / 20.0 ppm*2ISO 24734, A4 Simplex (Black / Colour):Simplex: Up to 15.5 ipm / 8.5 ipm*2ISO 24734, A4 Duplex (Black / Colour):Duplex: Up to 6.5 ipm / 4.5 ipm*2First Page Out Time from Ready Mode (Black / Colour):Approx. 9 sec / 15 sec*2 Copy Function: Maximum Copy Size:LegalCopy Resolution:600 x 600 dpiMax Copies:99 copies Copying: ISO 29183, A4 Simplex Flatbed (Black / Colour):Up to 11.0 ipm / 5.5 ipmISO 24735, A4 Simplex ADF (Black / Colour):Up to 60 sec / 82 sec Scanning: Scanner Type:Flatbed colour image scannerSensor Type:CISOptical Resolution:1200 x 2400 dpiMaximum Scan Area:216 x 297 mm (8.5 x 11.7 ")Scanner Bit Depth (Colour):48-bit input, 24-bit outputScanner Bit Depth (Grayscale):16-bit input, 8-bit outputScanner Bit Depth (Black & White):16-bit input, 1-bit output Scan Speed: Flatbed (Black / Colour):200dpi: 12 sec / 27 secADF Monochrome (Simplex):200dpi: 5.0 ipmADF Colour (Simplex):200dpi: 5.0 ipm ADF Specifications: Support Paper Thickness:64-95 g/m2Paper Capacity:30 sheets Paper Handling: Number of Paper Trays:1Standard Paper Input Capacity:Up to 250 sheets of Plain Paper (80 g/m2), Up to 20 sheets of Premium Glossy Photo PaperOutput Capacity:Up to 30 sheets of Plain Paper (80 g/m2), Up to 20 sheets of Premium Glossy Photo PaperMaximum Paper Size:215.9 x 1200 mm (8.5 x 47.24	4	19,300.00	77,200.00

		")Paper Size:Legal (8.5 x 14"), 8.5 x 13", Letter, A4, B5, A5, A6, Hagaki (100 x 148 mm), 16K (195 x 270 mm), Indian-Legal (215 x 345 mm), B6, 5 x 7", 4 x 6", Envelopes #10, DL, C6Print Margin:0mm top, left, right, bottom via custom settings in printer driver*3 Mobile and Cloud Solutions: Epson Connect Features:Epson iPrint, Email Print, Remote Print Driver, Scan to CloudOther Mobile Solutions:Apple AirPrint, Mopria Print Service, Epson Smart Panel Supported OS and Applications: Operating System Compatibility:Windows XP SP3 / XP Professional x64 SP2 / Vista / 7 / 8 / 8.1 / 10 Windows Server 2003 /2008 / 2012 / 2016 / 2019 Only printing and scanning functions are supported for Windows Server OS Mac OS X 10.6.8 or later Noise Level: PC Printing/ Premium Glossy Photo Paper Best Photo:Sound Power (Black / Colour) 5 / 5 B(A) Sound Pressure (Black / Colour) 37 / 38 dB(A)PC Printing / Plain Paper Default*4:Sound Power (Black / Colour) 6.9 / 6.4 B(A) Sound Pressure (Black /Colour) 56 / 52 dB(A) Dimensions and Weight: Dimensions (W x D x H):375 x 347 x 231 mmWeight:6.7 kg Electrical Specifications: Rated Voltage:AC 220-240 VRated Frequency:50 - 60 HzOperating:12.0 WSleep:0.9 WPower Off:0.2 WStandby:5.3 W Interface: USB:USB 2.0Network:Ethernet, Wi-Fi IEEE 802.11b/g/n, Wi-Fi DirectNetwork Protocol:TCP/IPv4, TCP/IPv6Network Management Protocols:SNMP, HTTP, DHCP, BOOTP, APIPA, PING, DDNS, mDNS, SLP, WSD, LLTD			
2	bottle	INK FOR THE PRINTER, BLACK	9	770.00	6,930.00
3	bottle	INK FOR THE PRINTER, CYAN	9	770.00	6,930.00
4	bottle	INK FOR THE PRINTER, MAGENTA	9	770.00	6,930.00
5	bottle	INK FOR THE PRINTER, YELLOW	9	770.00	6,930.00
6	unit	**SCANNER:** A4 Duplex Sheet-fed Document Scanner Duty cycle up to 3,000 pages per day Scan speed up to 26ppm/52ipm (300dpi) One-pass duplex scanning Document Capture Pro Software Scan 50gsm to 209gsm Scan Function: Scanner Type: A4 sheet-fed, one-pass duplex colour scanner Sensor Type: Contact Image Sensor (CIS) x 2 Scanning Method: Fixed carriage and moving document Light Source: RGB LED Optical Resolution: 600 x 600 dpi*1 Output Resolution: 50 - 1,200 dpi (in 1 dpi increments) Scanner Bit Depth (Colour): 48-bit input, 24-bit output Scanner Bit Depth (Grayscale): 16-bit input, 8-bit output Scanner Bit Depth (Black & White): 16-bit input, 1-bit output Min Document Size: 50.8 x 50.8 mm Max Document Size: 215.9 x 3,048 mm Supported Paper Weight: 50 - 209 g/m2, Less than A8 size: 127 - 209g/m2 Output File Formats: Epson Scan 2: JPEG, TIFF, Multi-TIFF, PDF, Searchable PDF, BMP, PNG Document Capture Pro (Win): JPEG, BMP, PDF, Searchable PDF, TIFF, Multi-TIFF, PNG, DOCX, XLSX, PPTX Scan Speed: Resolution (Simplex / Duplex): 200dpi: 26 ppm / 52 ipm (Monochrome, Colour) 300dpi: 26 ppm / 52 ipm (Monochrome, Colour) 600dpi: 21 ppm / 42 ipm (Monochrome), 7.0 ppm / 14 ipm (Colour)	3	27,400.00	82,200.00

		ADF Specifications: ADF Capacity: 50 sheets (80g/m2) Daily Duty Cycle: up to 3,000 sheets / day Multi-feed Detection: Length Detection Connectivity: Interface: USB 2.0 Supported OS and Applications: Supported OS: Windows XP / Vista / 7 / 8 / 8.1 / 10 / Server 2003 / 2008 / 2012 / 2016 Mac OS X 10.6.8 or later Scanner Driver Compatibility: TWAIN, SANE, WIA, ICA, ISIS (Windows) Bundled Applications: Epson Scan 2, Epson Scan OCR Component, Epson Scan PDF Extensions, Document Capture Pro (Windows), Document Capture (Mac) Consumables: Consumables: Carrier Sheet			
		NOTHING FOLLOWS			

ICT Equipment and supplies for the Youth Formators Convergence

	TOTAL	**187,120.00**

Total Amount in Words: One Hundred Eighty Seven Thousand One Hundred Twenty Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

HEXACOM ENTERPRISES
No. 1 Adivay Bldg. Bonifacio St. Baguio City
TeleFax: (074) 442-

12-8-2024

Date

Very truly yours,

SORAYA T. FACULO PhD. CESO VI
Schools Division Superintendent

Fund Cluster: _____	ORS/BURS No: _____
Funds Available : _____	Date of the ORS/BURS: _____
	Amount: _____
LILIBETH G. DEGSI Accountant III	

NOTICE TO PROCEED

December 3, 2024

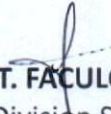**MALOU Y. YUSONGCO**
Hexacom Enterprises

Dear Ms. Yusongco:

This refers to our award of contract to your company for the **Procurement of ICT Equipment and supplies for the Youth Formators Convergence** in the amount of PHILIPPINE PESOS **One Hundred Eighty Seven Thousand One Hundred Twenty Pesos Only (₱187,120.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

SORAYA T. FACULO, PhD, CESO VI
Schools Division Superintendent

CONFORME:

Hexacom Enterprises
No. 1 Adivay Bldg., Bonifacio St., Baguio City
TeleFax: (074) 442-0193

(Signature Over Printed Name)

12-9-2024

(Date)

12/03/24
pjn
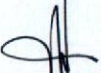
ITEM	UNIT	QTY	DESCRIPTION AND/OR SPECIFICATION	HEXACOM ENTERPRISES	ML CONSUMER GOODS TRADING	LASER MARKETING	MICROMEDIA TECHNOLOGIES
1	unit	4	**PRINTER:** (Epson L6270) Printer Type: Printer Type:Print, Scan, Copy with ADF Printing Technology: Print Method:PrecisionCore PrintheadPrinter Language:ESC/P-R, ESC/P RasterNozzle Configuration:400 x 1 nozzles Black, 128 x 1 per Colour (Cyan, Magenta, Yellow)Maximum Resolution:4800 x 1200 dpiAutomatic 2-sided Printing:Yes (Up to A4) Print Speed: Photo Default - 10 x 15 cm / 4 x 6 " *1:Approx. 69 sec per photo*2 / 92 sec per photo*2Draft, A4 (Black / Colour):Up to 33.0 ppm / 20.0 ppm*2ISO 24734, A4 Simplex (Black / Colour):Simplex: Up to 15.5 ipm / 8.5 ipm*2ISO 24734, A4 Duplex (Black / Colour):Duplex: Up to 6.5 ipm / 4.5 ipm*2First Page Out Time from Ready Mode (Black / Colour):Approx. 9 sec / 15 sec*2 Copy Function: Maximum Copy Size:LegalCopy Resolution:600 x 600 dpiMax Copies:99 copies Copying: ISO 29183, A4 Simplex Flatbed (Black / Colour):Up to 11.0 ipm / 5.5 ipmISO 24735, A4 Simplex ADF (Black / Colour):Up to 60 sec / 82 sec Scanning: Scanner Type:Flatbed colour image scannerSensor Type:CISOptical Resolution:1200 x 2400 dpiMaximum Scan Area:216 x 297 mm (8.5 x 11.7 ")Scanner Bit Depth (Colour):48-bit input, 24-bit outputScanner Bit Depth (Grayscale):16-bit input, 8-bit outputScanner Bit Depth (Black & White):16-bit input, 1-bit output Scan Speed: Flatbed (Black / Colour):200dpi: 12 sec / 27 secADF Monochrome (Simplex):200dpi: 5.0 ipmADF Colour (Simplex):200dpi: 5.0 ipm ADF Specifications: Support Paper Thickness:64-95 g/m2Paper Capacity:30 sheets Paper Handling: Number of Paper Trays:1Standard Paper Input Capacity:Up to 250 sheets of Plain Paper (80 g/m2), Up to 20 sheets of Premium Glossy Photo PaperOutput Capacity:Up to 30 sheets of Plain Paper (80 g/m2), Up to 20 sheets of Premium Glossy Photo PaperMaximum Paper Size:215.9 x 1200 mm (8.5 x 47.24	77,200.00	60,000.00	80,000.00	78,600.00

#			Description				
			")Paper Size:Legal (8.5 x 14"), 8.5 x 13", Letter, A4, B5, A5, A6, Hagaki (100 x 148 mm), 16K (195 x 270 mm), Indian-Legal (215 x 345 mm), B6, 5 x 7", 4 x 6", Envelopes #10, DL, C6Print Margin:0mm top, left, right, bottom via custom settings in printer driver*3 Mobile and Cloud Solutions: Epson Connect Features:Epson iPrint, Email Print, Remote Print Driver, Scan to CloudOther Mobile Solutions:Apple AirPrint, Mopria Print Service, Epson Smart Panel Supported OS and Applications: Operating System Compatibility:Windows XP SP3 / XP Professional x64 SP2 / Vista / 7 / 8 / 8.1 / 10 Windows Server 2003 /2008 / 2012 / 2016 / 2019 Only printing and scanning functions are supported for Windows Server OS Mac OS X 10.6.8 or later Noise Level: PC Printing/ Premium Glossy Photo Paper Best Photo:Sound Power (Black / Colour) 5 / 5 B(A) Sound Pressure (Black / Colour) 37 / 38 dB(A)PC Printing / Plain Paper Default*4:Sound Power (Black / Colour) 6.9 / 6.4 B(A) Sound Pressure (Black /Colour) 56 / 52 dB(A) Dimensions and Weight: Dimensions (W x D x H):375 x 347 x 231 mmWeight:6.7 kg Electrical Specifications: Rated Voltage:AC 220-240 VRated Frequency:50 - 60 HzOperating:12.0 WSleep:0.9 WPower Off:0.2 WStandby:5.3 W Interface: USB:USB 2.0Network:Ethernet, Wi-Fi IEEE 802.11b/g/n, Wi-Fi DirectNetwork Protocol:TCP/IPv4, TCP/IPv6Network Management Protocols:SNMP, HTTP, DHCP, BOOTP, APIPA, PING, DDNS, mDNS, SLP, WSD, LLTD				
2	bottle	9	INK FOR THE PRINTER, BLACK	6,930.00	2,565.00	7,200.00	7,182.00
3	bottle	9	INK FOR THE PRINTER, CYAN	6,930.00	2,565.00	7,200.00	7,182.00
4	bottle	9	INK FOR THE PRINTER, MAGENTA	6,930.00	2,565.00	7,200.00	7,182.00
5	bottle	9	INK FOR THE PRINTER, YELLOW	6,930.00	2,565.00	7,200.00	7,182.00
6	unit	3	SCANNER: A4 Duplex Sheet-fed Document Scanner Duty cycle up to 3,000 pages per day Scan speed up to 26ppm/52ipm (300dpi) One-pass duplex scanning Document Capture Pro Software Scan 50gsm to 209gsm Scan Function: Scanner Type: A4 sheet-fed, one-pass duplex colour scanner Sensor Type: Contact Image Sensor (CIS) x 2 Scanning Method: Fixed carriage and moving document Light Source: RGB LED Optical Resolution: 600 x 600 dpi*1 Output	82,200.00	83,100.00	89,850.00	89,685.00

			Resolution: 50 - 1,200 dpi (in 1 dpi increments) Scanner Bit Depth (Colour): 48-bit input, 24-bit output Scanner Bit Depth (Grayscale): 16-bit input, 8-bit output Scanner Bit Depth (Black & White): 16-bit input, 1-bit output Min Document Size: 50.8 x 50.8 mm Max Document Size: 215.9 x 3,048 mm Supported Paper Weight: 50 - 209 g/m2, Less than A8 size: 127 - 209g/m2 Output File Formats: Epson Scan 2: JPEG, TIFF, Multi-TIFF, PDF, Searchable PDF, BMP, PNG Document Capture Pro (Win): JPEG, BMP, PDF, Searchable PDF, TIFF, Multi-TIFF, PNG, DOCX, XLSX, PPTX Scan Speed: Resolution (Simplex / Duplex): 200dpi: 26 ppm / 52 ipm (Monochrome, Colour) 300dpi: 26 ppm / 52 ipm (Monochrome, Colour) 600dpi: 21 ppm / 42 ipm (Monochrome), 7.0 ppm / 14 ipm (Colour) ADF Specifications: ADF Capacity: 50 sheets (80g/m2) Daily Duty Cycle: up to 3,000 sheets / day Multi-feed Detection: Length Detection Connectivity: Interface: USB 2.0 Supported OS and Applications: Supported OS: Windows XP / Vista / 7 / 8 / 8.1 / 10 / Server 2003 / 2008 / 2012 / 2016 Mac OS X 10.6.8 or later Scanner Driver Compatibility: TWAIN, SANE, WIA, ICA, ISIS (Windows) Bundled Applications: Epson Scan 2, Epson Scan OCR Component, Epson Scan PDF Extensions, Document Capture Pro (Windows), Document Capture (Mac) Consumables: Consumables: Carrier Sheet					
			NOTHING FOLLOWS				
			TOTAL	**187,120.00**	153,360.00	198,650.00	197,013.00

We hereby certify that the bids or qoutations received were opened at the date prices offered as stated above.

BAC Members:

on leave

NIÑO M. TIBANGAY
BAC Vice-Chariperson

ATTY. ANNETTE L. DOYAEN
Member

NIEVES D. EBANIO
Member

HARRIS G. DIZON JR.
Member

OB

MARY JANE M. MALIHOD
Member

MARILYN S. API-IT
Member

Canvasser

Award is hereby given to the bidder with prices quoted being the lowest and the most advantageous to the government. Subject for Post Qualification.

On Leave

CARMEL F. MERIS
BAC CHAIRPERSON

RESOLUTION NO. 257, S. 2024

RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO HEXACOM ENTERPRISES

WHEREAS the Department of Education prepared the Purchase Request (PR) for the **Procurement of ICT Equipment and supplies for the Youth Formators Convergence** with an Approved Budget for the Contract (ABC) of **One Hundred Ninety Eight Thousand Eight Hundred Pesos Only (₱198,800.00)** (Annex A);

WHEREAS on November 13, 2024 the DepEd – Bids and Awards Committee (BAC) posted/published the Request for Quotation (RFQ) for the said procurement project. The following suppliers/contractors signified their intent to participate by submitting their respective quotations/proposals, *to wit:*

Supplier/Distributors	Quotation (Php)
HEXACOM ENTERPRISES	₱ 187,120.00
ML CONSUMER GOODS TRADING	₱ 153,360.00
LASER MARKETING	₱ 198,650.00
MICROMEDIA TECHNOLOGIES	₱ 197,013.00

WHEREAS the Technical Working Group (TWG) and End-User conducted post qualification, evaluation and detailed examination of the item description provided in the Purchase Request of the lowest calculated bidder **HEXACOM ENTERPRISES** and submitted on November 28, 2024 at Baguio City;

WHEREAS upon careful examination, validation and verification of the item description that they have submitted **HEXACOM ENTERPRISES** has been found to be in in order in all respect complying as to the item description and is found to be the Lowest Calculated and Responsive Bidder;

WHEREAS Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his\her duly authorized representative.

NOW THEREFORE, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value to **HEXACOM ENTERPRISES** for the **Procurement of ICT Equipment and supplies for the Youth Formators Convergence** in the amount of **One Hundred Eighty Seven Thousand One Hundred Twenty Pesos Only (₱187,120.00)** inclusive of appropriate taxes and fees.

RESOLVED, this **28ᵗʰ** day of **November, 2024**, Baguio Division Office Conference Hall, Baguio City.

(On Leave)
CARMEL F. MERIS
BAC Chairperson

NIÑO T. BANGAY
BAC Vice-Chairperson

On leave
ATTY. ANNETTE L. DOYAOEN
BAC Member

HARRIS G. DIZON JR.
BAC Member

NIEVES D. EBANIO
BAC Member

OB
MARY JANE M. MALIHOD
BAC Member

MARILYN S. API-IT
BAC Member

APPROVED:

SORAYA T. FACULO, PhD, CESO VI
Schools Division Superintendent
Approved on _____
(date of approval)

DepED

Address: 82 Military Cutoff Rd, Baguio, Benguet, 2600
Telephone No.: (074) 665-1231
Email Address: baguio.city@deped.gov.ph

RESOLUTION NO. 334 2024
RESOLUTION RESORTING TO ALTERNATIVE MODE OF PROCUREMENT

WHEREAS the BAC received a request for the **"Procurement of ICT Equipment and supplies for the conduct of the Youth Formators' Convergence"** with an Approved Budget for the Contract (ABC) of ***One Hundred Ninety Eight Thousand Eight Hundred Pesos Only (₱ 198,800.00)*** (Annex A);

WHEREAS the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 mandates that all procurement shall be done through competitive bidding;

WHEREAS the same IRR of RA 9184 provides for exemption under Rule XVI – Alternative Methods of Procurement;

WHEREAS pursuant to Section 53.9 of the afore-cited Rule, the Department of Education – Division of Baguio City (DO) may resort to the alternative method of procurement – **Small Value Procurement** to promote economy and efficiency if the amount involved does not exceed the threshold prescribed in Annex "H" of the IRR and does not fall under shopping in Section 52 of this IRR;

NOW THEREFORE, We, the Members of the Bids and Awards Committee, do hereby RESOLVED as it is hereby RESOLVED, to resort to the alternative method of procurement – **Small Value Procurement** of ICT Equipment and supplies for the conduct of **"Youth Formators' Convergence"**;

RESOLVED FINALLY, to post this Resolution at the DO Website, PhilGEPS (if Php 50,000.00 and above), and other conspicuous place at the premises of the DO.

November 6, 2024, *Baguio Division Office Conference Hall, Baguio City.*

(on leave)
CARMEL F. MERIS
BAC Chairperson

NIÑO TIBANGAY
BAC Vice-Chairperson

NIEVES D. EBANIO   **ATTY. ANNETTE L. DOYAOEN**   **HARRIS G. DIZON JR.**
BAC Member   *BAC Member*   *BAC Member*

MARY JANE M. MALIHOD   **MARILYN S. API-IT**
BAC Member   *BAC Member*

A P P R O V E D:

SORAYA T. FACULO, PhD, CESO VI
Schools Division Superintendent
Approved on _____
                (date of approval)