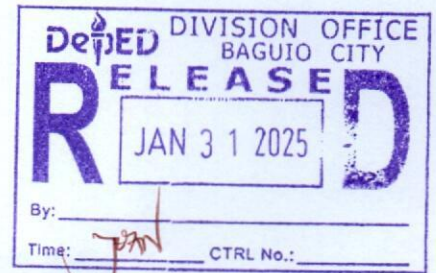




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



January 31, 2025

OFFICE MEMORANDUM

NO. 007, 2025

**NOTICE OF MEETING:
PRAISE & PMT COMMITTEE MEMBERS and PRIME-HRM KEY PERSONNEL**

To: To all concerned;

1. This is to inform all members of PRAISE and Performance Management Team and key personnel of the PRIME-HRM that there will be a meeting on February 5, 2025, 8:30 AM onwards at the Mini-Conference Hall, Division Office.
2. The agenda are the following:
 - a. Revisit of the process flows
 - b. Submission of OPCR/IPCRRF
 - c. Preparation for the submission of documents for PRIME-HRM.
 - d. Other related matters
3. Immediate dissemination and compliance with this Office Memorandum is enjoined.


SORAYA T. FACULO PhD, CESO VI
Schools Division Superintendent ✓



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