



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

14 February 2025

DIVISION MEMORANDUM
 No. 126-2025

**CONDUCT OF THE 2025 QUARTERLY NATIONWIDE SIMULTANEOUS
 EARTHQUAKE DRILL (NSED)**

To: Chief Education Supervisors
 Public Schools District Supervisors
 Public School Heads
 All Others Concerned

1. Complying to DepEd Memorandum No. DM-OUOPS-2025-04-0085 with subject *"The CY 2025 Quarterly Nationwide Simultaneous Earthquake Drill (NSED) Schedule,"* all schools are enjoined to participate in the following schedules:

Quarter	Date	Time	Deadline of Submission of Report
1 st Quarter	March 13, 2025	02:00PM	March 31, 2025
2 nd Quarter	June 19, 2025	09:00AM	June 31, 2025
3 rd Quarter	September 11, 2025	02:00PM	September 31, 2025
4 th Quarter	November 6, 2025	09:00AM	November 20, 2025

2. For the Schools Division of Baguio City, school reports for the 2025 Nationwide Simultaneous Earthquake Drill shall be submitted through this link <https://tinyurl.com/NSED2025-SDOBaguio>. While the reports for the unannounced drills shall be submitted to this link: <https://tinyurl.com/SDOBAGUIO-Unannounced>.

3. Attached herewith is DM-OUOPS-2025-04-0085 for reference.

4. For queries or clarifications, please contact Mr. Cliftone K. Bangse-il, Division DRRM Coordinator, through cliftone.bangseil@deped.gov.ph.

5. Immediate dissemination of this Memorandum is desired.

SORAYA T. FACULO PhD, CESO VI
 Schools Division Superintendent

For the Schools Division Superintendent:

CARMEL F. MERIS
 OIC – Office of the ASDS





Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM
DM-OUOPS-2025- 04-00865

FOR : **MINISTER, BASIC, HIGHER, AND TECHNICAL EDUCATION, BARMM**
ALL REGIONAL DIRECTORS
ALL SCHOOLS DIVISION SUPERINTENDENTS
ALL REGIONAL AND DIVISION DRRM COORDINATORS
ALL PUBLIC AND PRIVATE ELEMENTARY AND SECONDARY SCHOOL HEADS

THRU : **FELINO O. CASTRO V**
Director IV, Disaster Risk Reduction and Management Service

FROM : **DEXTER A. GALBAN**
Assistant Secretary for Operations
Officer-in-Charge
Office of the Undersecretary for Operations



SUBJECT : **The CY 2025 Quarterly Nationwide Simultaneous Earthquake Drill (NSED) Schedule**

DATE : February 10, 2025

Pursuant to the approved NDRRMC Memorandum No. 027, s. 2025 "Conduct of the CY 2025 Nationwide Simultaneous Earthquake Drill", all schools and DepEd offices are enjoined to participate in the conduct of quarterly Nationwide Simultaneous Earthquake Drill (NSED) with schedule as follows:

Quarter	Date	Time
1 st Quarter	March 13, 2025	02:00 PM
2 nd Quarter	June 19, 2025	09:00 AM
3 rd Quarter	September 11, 2025	02:00 PM
4 th Quarter	November 6, 2025*	09:00 AM

*In connection with the observance of the World Tsunami Awareness Day

Additionally, NDRRMC Memorandum No. 06, s. 2023 allowed the resumption of the conduct of traditional or in-person Nationwide Simultaneous Earthquake Drill since the beginning of the first quarter of 2023. Therefore, it is recommended to design and

implement other forms of exercises based on needs assessment, aside from evacuation drills, to scale up overall earthquake preparedness. Further, coordination with local government units (LGUs) and community stakeholders, post-drill review, coordinated assessment, and evaluation shall be conducted. This is to ensure effective implementation of contingency plans and improve future preparedness efforts.

To increase awareness and enhance preparedness for the impending threat of the inevitable occurrence of an earthquake, even amid the pandemic, the **Information, Education, and Communication (IEC) campaign in NSED using distant means should be continuously intensified**. A copy of NSED materials can be accessed through <https://bit.ly/DepEdNSED2025>.

After each drill, the DRRM Teams must review and update their earthquake contingency plans, integrating new operational strategies and lessons learned to identify gaps.

For the post-NSED activities, the self-evaluation and processing of the NSED within respective areas of jurisdiction are encouraged after the conduct of NSED. Proper documentation and post-activity evaluation of said drill are required. All field offices should ensure that the required reports are submitted on time, as indicated in Annex A. Also attached is the NDRRMC Memorandum No. 027, s. 2025 for reference.

For further information, you may contact the Disaster Risk Reduction and Management Service, 2nd Floor, Mabini Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at drmo@deped.gov.ph.

For information and appropriate action.

[DRRMS/AAMS]

ANNEX A

Guidelines on the Quarterly Submission of the 2025 Quarterly Nationwide Simultaneous Earthquake Drills (NSED) Report

All DepEd Regional Offices, Schools Division Offices, and schools should thoroughly follow the guidelines below:

I. Schools- Based NSED

For Schools

1. The School DRRM Coordinator shall accomplish the Monitoring and Reporting (M&R) Template (**Annex B – Template 1**), to be signed by the School Head.
2. Guidelines on the photo and video documentation are in **Annex C**.
3. The signed form with attached photo and video documentation of NSED practices and initiatives shall be submitted to the respective Division DRRM Coordinators **not later than five (5) working days, after the schedule of the quarterly NSED**.

For Schools Division Offices

1. The Division DRRM Coordinators must consolidate NSED reports and pictures from School DRRM Coordinators (**Annex B – Template 3**).
2. Consolidated NSED reports and pictures from schools must be submitted by the Division DRRM Coordinators **to the DRRMS via email drmo@deped.gov.ph not later than fifteen (15) working days, after the schedule of the quarterly NSED**. Refer to the following table for the schedule of submission of the quarterly Division NSED report:

Date of Quarterly Conduct	Submission of Division Consolidated Report (School-Based NSED)
March 13, 2025	April 3, 2025
June 19, 2025	July 11, 2025
September 11, 2025	October 2, 2025
November 6, 2025	November 27, 2025

3. Division DRRM Coordinators are requested to submit at least **five (5) best pictures** from their divisions. Soft copies are to be attached to their report.
4. Division DRRM Coordinators should use the naming convention below as subject line for emails:

1st Quarter NSED: [CY 2025 1QNSD] Report_<Region-Name of SDO>

2nd Quarter NSED: [CY 2025 2QNSD] Report_<Region-Name of SDO>

3rd Quarter NSED: [CY 2025 3QNSD] Report_<Region-Name of SDO>

4th Quarter NSED: [CY 2025 4QNSD] Report_<Region-Name of SDO>

Example: [CY 2025 1QNSSED] Report_Region VIII-SDO Tacloban City

- The cut-off time for all deadlines will be at 05:00 PM. The official number of schools participating in the NSED will be based on the consolidated NSED report signed by the Schools Division Superintendent (SDS) or authorized official from the division office to be submitted to DRRMS.

II. Office-Based NSED (Regional and Schools Division Offices)

- All Regional Offices and Schools Division Offices are also enjoined to conduct quarterly NSED in their respective offices. The Regional/Division DRRM Coordinator shall accomplish the Monitoring and Reporting (M&R) Template (**Annex B – Template 2**), to be signed by the Regional Director/Schools Division Superintendent, respectively.
- The Regional DRRM Coordinators must consolidate NSED reports and pictures from Schools Division Offices (**Annex B – Template 4**).
- Consolidated NSED reports and pictures from the Division Offices must be submitted by the Regional DRRM Coordinators to the **DRRMS via email drmmo@deped.gov.ph not later that fifteen (15) working days, after the schedule of the quarterly NSED**. Refer to the following table for the schedule of submission of the quarterly Division NSED report:

Date of Quarterly Conduct	Submission of Regional Consolidated Report (Office-Level NSED)
March 13, 2025	April 3, 2025
June 19, 2025	July 11, 2025
September 11, 2025	October 2, 2025
November 6, 2025	November 27, 2025

- Regional DRRM Coordinators should use the naming convention below as subject line for emails:

1st Quarter NSED: [CY 2025 1QNSSED] Report_<Name of Region>

2nd Quarter NSED: [CY 2025 2QNSSED] Report_<Name of Region>

3rd Quarter NSED: [CY 2025 3QNSSED] Report_<Name of Region>

4th Quarter NSED: [CY 2025 4QNSSED] Report_<Name of Region>

Example: [CY 2025 1QNSSED] Report_Region X

The DRRMS shall submit the national consolidated report (both School-Based and Office-Based NSED) to the Office of the Civil Defense through the Office of the Undersecretary for Operations.

ANNEX C

Guidelines on the Photo and Video Documentation of Quarterly Nationwide Simultaneous Earthquake Drill

The following guidelines is set for the photo and video documentation of the quarterly conduct of NSED in schools and DepEd offices:

1. Photo and video recordings of quarterly NSED conduct may be used in information and communication materials of the Department, as requested.
2. All materials should display adherence to minimum health protocols such as but not limited to, social distancing and wearing of face masks.
3. The following scenarios must be included in the documentation of the school:
 - a. Learners, personnel, and/or parents/guardians wearing personal protective equipment such as hard hats.
 - b. Learners, personnel, and/or parents/guardians doing the Duck, Cover, and Hold.
 - c. Conduct of coordination/preparatory meeting.
 - d. Actual conduct of the quarterly NSED.
4. The recommended minimum specifications are as follows:
 - a. Photo
 - i. File format: JPG or PNG
 - ii. Dimensions: 4:3 ratio or 16:9 ratio
 - iii. Orientation: Landscape
 - b. Video
 - i. File format: MP4 or MOV (with 1080p or 720p resolution)
 - ii. Dimensions: 1920px x 1080px (16:9)
 - iii. Orientation: Landscape
 - iv. Frame rate: 30fps or 60fps