



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY
MABINI ELEMENTARY SCHOOL

REQUEST FOR QUOTATION

Supplier: _____	Requesting Unit: MABINI ELEMENTARY SCHOOL
Address: _____	PR No.: PR No.: 2025-02-005RMA
Tel. #: _____	Quotation No.: 2025-02-005RMA
e-Mail: _____	Date: February 20, 2025
Date Received by the Supplier: _____	ABC: P67,100.00

Please quote your lowest price on the item/s listed, subject to the general conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than _____.

ANGELBERT A. PEDNGA

Bids and Awards Committee Chairperson

Requirements:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income Business Tax Return (for ABC above 500,000.00)
4. Omnibus Sworn Statement (for ABC above 50,000.00)

Note:

- Submit RFQ together with the requirements
- All entries must be typewritten or legibly written
- Delivery period within _____ Calendar days
- **Price validity shall be period of 30 days.**

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	1	Unit	Monochrome Copier/ Network Printer/ Network Color Scanner Laser Toner Technology Copy/ Print Speed: 21ppm (A4); 10ppm (A3) With Automatic Duplex Document Feeder Output paper weight from 60 to 216 gsm Inclusive of Delivery, installation and operators training One (1) year warranty and lifetime free service		
2	2	piece	Toner Cartridge, compatible to the unit to be purchased		
3	1	piece	Drum Cartridge, compatible to the unit to be purchased		
Nothing Follows					
TOTAL:					
Purpose: for the printing of RMA tools					

After having read and accepted your general conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

TIN #

canvassed by: _____



MABINI ELEMENTARY SCHOOL
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