



Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
**SCHOOLS DIVISION OF BAGUIO CITY**

---

**NOTICE OF AWARD**

**December 26, 2024**

**ARTHUR LICAYAO**  
ANAYA'S CATERING SERVICES  
Marcos Highway, Baguio City

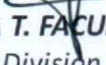
Dear Mr. Licayao:

We are pleased to notify you that your price quotation and proposal for the **Procurement of Meals and Snacks for the Orientation Cum Instruction of SNED Receiving Teachers on Understanding Learners with Difficulties or Disabilities on January 25 to 26, 2025** in the amount of PHILIPPINE PESOS **Sixty Nine Thousand One Hundred Forty Six Pesos Only (P 69,146.00)** inclusive of appropriate taxes, and fees, has been accepted.

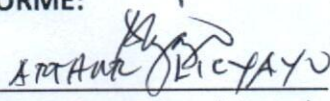
Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

  
**SORAYA T. FACULO, PhD, CESO VI**  
Schools Division Superintendent

**CONFORME:**

  
(Signature Over Printed Name)

12-26-24  
(Date)

12/26/2024  
vgc

17

**PURCHASE ORDER**

DepEd, Division of Baguio

Supplier <b>ANAYA'S CATERING SERVICES</b>	P.O. No. 24-12-294
Address Marcos Highway, Baguio City	Date : December 27, 2024
TIN: 9207706967	Mode of Procurement: Small Value Procurement

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DepEd, Division Office Baguio	Delivery Term : day of activity
Date of Delivery : January 15 to 26, 2025	Payment Term : after delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	Pax	Day 1: (1 meal and 2 snacks) AM Snacks: 2 pcs turon with banana and langka, 2 pcs cheese pandesal, 240ml canned/bottled juice drink Lunch: 1 cup rice, fried boneless fish, chicken afritada, medium sized banana PM Snacks: 1 serving of ginataang bilo-bilo, 240ml canned/bottled juice drink	77	449.00	34,573.00
2	Pax	Day 2: (1 meal and 2 snacks) AM Snacks: 1 serving of carbonara with 2 pcs garlic bread, 240 ml canned/bottled pineapple juice Lunch: 1 cup rice, quarter sized chicken with stir fried vegetables, sweet and sour fish fillet PM Snacks: Big size cheese burger with French fries, 240ml canned/bottled juice drink	77	449.00	34,573.00

Procurement of Meals and Snacks for the Orientation Cum Instruction of SNED Receiving Teachers on Understanding Learners with Difficulties or Disabilities on January 25 to 26, 2025

**TOTAL 69,146.00**

**Total Amount in Words: Sixty Nine Thousand One Hundred Forty Six Pesos**

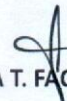
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:



ANAYA'S CATERING SERVICES

Very truly yours,



SORAYA T. FACULO PhD. CESO VI

Schools Division Superintendent

Date

Fund Cluster:

Funds Available :

01  
P69,146.00

LILIBETH G. DECSI

Accountant III

ORS/BURS No:

2024-12-026014

Date of the ORS/BURS:

12/27/24

Amount:

69,146.00



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

***NOTICE TO PROCEED***

January 2, 2025

**ARTHUR LICYAYO**  
ANAYA'S CATERING SERVICES  
Marcos Highway, Baguio City

Dear Mr. Licayao:

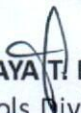
This refers to our award of contract to your company for the **Procurement of Meals and Snacks for the Orientation Cum Instruction of SNED Receiving Teachers on Understanding Learners with Difficulties or Disabilities on January 25 to 26, 2025** in the amount of PHILIPPINE PESOS **Sixty Nine Thousand One Hundred Forty Six Pesos Only (₱ 69,146.00)** inclusive of appropriate taxes and fees.

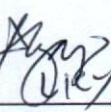
In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

  
**SORAYA T. FACULO, PhD, CESO VI**  
Schools Division Superintendent

CONFORME:   
ARTHUR LICYAYO  
(Signature Over Printed Name)  
1-2-25  
(Date)

01/02/2025  
vgc

Abstract of Bids or Quotations under CIRCULAR PROPOSAL NO. \_\_\_\_\_ opened on **December 23, 2024** at DepEd, Baguio City Division.

ITEM	UNIT	QTY	DESCRIPTION AND/OR SPECIFICATION	NAME OF SUPPLIER	NAME OF SUPPLIER	NAME OF SUPPLIER
				ANAYA'S CATERING SERVICES	ERUNDINA FLORDELIZA	DEE LAURICE LAPAAN
1	Pax	77	Day 1: (1 meal and 2 snacks) AM Snacks: 2 pcs turon with banana and langka, 2 pcs cheese pandesal, 240ml canned/bottled juice drink Lunch: 1 cup rice, fried boneless fish, chicken afritada, medium sized banana PM Snacks: 1 serving of ginataang bilo-bilo, 240ml canned/bottled juice drink	34,573.00	34,650.00	37,653.00
2	Pax	77	Day 2: (1 meal and 2 snacks) AM Snacks: 1 serving of carbonara with 2 pcs garlic bread, 240 ml canned/bottled pineapple juice Lunch: 1 cup rice, quarter sized chicken with stir fried vegetables, sweet and sour fish fillet PM Snacks: Big size cheese burger with French fries, 240ml canned/bottled juice drink	34,573.00	34,650.00	37,653.00
			***NOTHING FOLLOWS***			
			TOTAL	69,146.00	69,300.00	75,306.00

We hereby certify that the bids or quotations received were opened at the date prices offered as stated above.

**BAC Members:**

**NIÑO M. TIBANGAY**

BAC Vice-Chairperson

**ATTY. ANNETTE L. DOYAEN**

(on leave)

Member

**NIEVES D. EBANIO**

Member

**HARRIS C. DIZON JR.**

Member

(on leave)

**MARILYN S. API-IT**

Member

**MARY JANE M. MALIHOD**

Member

Canvasser

Award is hereby given to the bidder with prices quoted being the lowest and the most advantageous to the government. Subject for Post Qualification.

(on leave)

**CARMEL F. MERIS**

BAC CHAIRPERSON



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

**RESOLUTION NO. 396 s. 2024**

**RESOLUTION RESORTING TO ALTERNATIVE MODE OF PROCUREMENT**

**WHEREAS** the BAC received a request for the “**Procurement of Meals and Snacks for the Orientation cum Instruction of SNED Receiving Teachers on Understanding Learners with Difficulties/Disabilities**” with an Approved Budget for the Contract (ABC) of **Seventy Seven Thousand Pesos Only (₱ 77,000.00)** (Annex A);

**WHEREAS** the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 mandates that all procurement shall be done through competitive bidding;

**WHEREAS** the same IRR of RA 9184 provides for exemption under Rule XVI – Alternative Methods of Procurement;

**WHEREAS** pursuant to Section 53.9 of the afore-cited Rule, the Department of Education – Division of Baguio City (DO) may resort to the alternative method of procurement – **Small Value Procurement** to promote economy and efficiency if the amount involved does not exceed the threshold prescribed in Annex “H” of the IRR and does not fall under shopping in Section 52 of this IRR;

**NOW THEREFORE**, We, the Members of the Bids and Awards Committee, do hereby **RESOLVED** as it is hereby **RESOLVED**, to resort to the alternative method of procurement – **Small Value Procurement** of meals and snacks for the “**Orientation cum Instruction of SNED Receiving Teachers on Understanding Learners with Difficulties/Disabilities**”;

**RESOLVED FINALLY**, to post this Resolution at the DO Website, PhilGEPS (if Php 50,000.00 and above), and other conspicuous place at the premises of the DO.

December 12, 2024, *Baguio Division Office Conference Hall, Baguio City.*

(on leave)  
**CARMEL F. MERIS**  
*BAC Chairperson*

**NIÑO TIBANGAY**  
*BAC Vice-Chairperson*

**NIEVES D. EBANIO**  
*BAC Member*

**ATTY. ANNETTE L. DOYAOEN**  
*BAC Member*

**HARRIS G. DIZON JR.**  
*BAC Member*

**MARY JANE M. MALIHOD**  
*BAC Member*

**MARILYN S. API-IT**  
*BAC Member*

**APPROVED:**

**SORAYA T. FACULO, PhD, CESO VI**  
*Schools Division Superintendent*  
Approved on \_\_\_\_\_  
(date of approval)



Republic of the Philippines  
Cordillera Administrative Region  
SCHOOLS DIVISION OF BAGUIO CITY  
RESOLUTION NO. 305, S. 2024

RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO ANAYA’S CATERING SERVICES

WHEREAS the Department of Education prepared the Purchase Request (PR) for the Procurement of Meals and Snacks for the Orientation Cum Instruction of SNED Receiving Teachers on Understanding Learners with Difficulties or Disabilities with an Approved Budget for the Contract (ABC) of Seventy Seven Thousand Pesos Only (₱ 77,000.00) (Annex A);

WHEREAS on December 18, 2024, 2024 the DepEd – Bids and Awards Committee (BAC) posted/published the Request for Quotation (RFQ) for the said procurement project. The following suppliers/contractors signified their intent to participate by submitting their respective quotations/proposals, to wit:

Supplier/Distributors	Quotation (Php)
ANAYA’S CATERING SERVICES	₱ 69,146.00
ERUNDINA FLORDELIZA	₱ 69,300.00
DEE LAURENCE LAPAAN	₱ 75,306.00

WHEREAS the Technical Working Group (TWG) and End-User conducted post qualification, evaluation and detailed examination of the item description provided in the Purchase Request of the lowest calculated bidder **ANAYA’S CATERING SERVICES** and submitted on December 23, 2024 at Baguio City;

WHEREAS upon careful examination, validation and verification of the item description that they have submitted, **ANAYA’S CATERING SERVICES** has been found to be in in order in all respect complying as to the item description and is found to be the Lowest Calculated and Responsive Bidder for items no. 3 and 4;

WHEREAS Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his\her duly authorized representative.

NOW THEREFORE, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value to **ANAYA’S CATERING SERVICES** for the Procurement of Meals and Snacks for the Orientation Cum Instruction of SNED Receiving Teachers on Understanding Learners with Difficulties or Disabilities in the amount of **Sixty Nine Thousand One Hundred Forty Six Pesos Only (₱ 69,146.00)** inclusive of appropriate taxes and fees.

RESOLVED, this 26th day of December, 2024, at the Baguio Division Office Conference Hall, Baguio City.

(On Leave)  
CARMEL F. MERIS  
BAC Chairperson

NIÑO TIBANGAY  
BAC Vice-Chairperson

(on leave)  
ATTY. ANNETTE L. DOYAOEN  
BAC Member

HARRIS G. DIZON JR.  
BAC Member

NIEVES D. EBANIO  
BAC Member

MARY JANE M. MALIHOD  
BAC Member

(on leave)  
MARILYN S. API-IT  
BAC Member

APPROVED:  
SORAYA T. FACULO, PhD, CESO VI  
Schools Division Superintendent  
Approved on \_\_\_\_\_  
(date of approval)