



Republic of the Philippines
Department of Education
Cordillera Administrative Region



DONA NICASIA J. PUYAT ELEMENTARY SCHOOL
T. Bugallon St., Aurora Hill, Baguio City

REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60

Revised on: May 24, 2004

Standard Form Title: Request for Quotation

Supplier:	_____	Requesting Unit:	Doña Nicasia J. Puyat E/S
Address:	_____	PR No.:	2025-02-004
Telephone No.:	_____	Quotation No.:	2025-02-004
e-Mail:	_____	Date:	February 11, 2025
Date received by the Supplier:	_____	ABC:	109,380.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than February 17, 2025

POSTED IN PHILGEPS

APRIL T. PASCUA
BAC Chairman

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note:

- ü Submit RFQ together with the requirements.
- ü All entries must be typewritten or legibly written.
- ü Indicate brand and model of item offered.
- ü Delivery period within ____ Calendar Days.
- ü Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	1	Unit	Printer (Print, Scan, Copy)		
2	2	Unit	Laminator Machine A3/A4 HOT/COLD/REVERSE 220v Heavy Duty Laminating Machine Hot And Cold Laminator		
3	2	Unit	Desktop Computer Set		
4	5	Piece	HDMI Cable 3M		
5	2	Unit	Wifi Router 2.4 GHz & 5 GHz		
6	2	Unit	External Hard Drive 1TB		
7	5	Unit	Extension Wire Wheel 10M		
8	4	Unit	Automatic Voltage Regulator, 220 volts, 500W		
Nothing Follows					
				TOTAL	

Purpose: for School ICT laboratory and office equipment

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

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Date/Telephone No.

Canvassed by: