



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
DISTRICT II



FORT DEL PILAR ELEMENTARY SCHOOL
Fort del Pilar, Baguio City

REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60

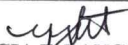
Revised on: May 24, 2004

Standard Form Title: Request for Quotation

Supplier: _____
Address: _____
Telephone No.: _____
eMail: _____
Date received by the Supplier: _____

PR No.: **PR-2025-02-004**
Quotation No.: **Q-2025-02-004**
Date: **02/24/2025**
ABC: **₱61,093.37**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by your representative not later than **Feb. 28, 2025; 9:00 AM.**


LUCIA K. PANGKET
BAC Chairman

REQUIREMENTS:

1. Mayor's / Business Permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement

Note:

- Submit RFQ together with the requirements
- All entries must be typewritten or legibly written
- Delivery period within **5 Working Days.**
- Price validity shall be for a period of **30 Calendar Days**

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	1	pc	Scissors , all-purpose, 8-1/4"		
2	30	bot	multi-purpose glue, 130g		
3	12	pc	sign pen, extra fine tip, black		
4	12	pc	sign pen, extra fine tip, blue		
5	12	pc	sign pen, fine tip, black		
6	12	pc	sign pen, fine tip, blue		
7	20	pc	LED, light bulb, 15 watts		
8	20	pc	LED, light bulb, 7 watts		
9	15	pc	LED, linear tube, 18 watts		
10	39	rolls	2" Masking Tape		
11	45	rolls	1" Masking Tape		
12	43	rolls	2" Scotch Tape		
13	46	rolls	1" Scotch Tape		
14	10	pcs	Correction tape		
15	50	pc	certificate holder, A4		
16	5	pc	plastic fastener		
17	13	pc	ballpen, black		
18	12	pc	ballpen, blue		
19	24	pc	permanent marker, black		
20	24	pc	permanent marker, blue		
21	24	pc	whiteboard marker, black		

22	24	pc	whiteboard marker, blue		
23	8	bot	epson ink, 003, Black		
24	4	bot	epson ink, 003, Cyan		
25	4	bot	epson ink, 003, Magenta		
26	4	bot	epson ink, 003, Yellow		
27	4	cart	riso ink		
28	2	rolls	riso master		
29	45	pack	trash bag, black, medium, 25's		
30	45	pack	trash bag, black, large, 10's		
31	45	pack	trash bag, black, XXL, 10's		
32	15	pc	broom (walis tambo)		
33	16	pc	broom (walis ting-ting)		
34	4	can	air freshner, aerosol type		
35	10	bottle	cleaner, toilet bowl and urinals		
36	10	pouch	detergent powder, all purpose		
37	4	can	disinfectant spray, aerosol, 400g(min)		
38	4	can	floor wax, paste type, red		
39	8	bottle	hand soap, liquid, 500ml		
40	8	bottle	hand sanitizer, 500ml		
41	4	can	insecticide, aerosol type		
42	13	bottle	dishwashing liquid, 1L		
				TOTAL	
Purpose: Office & other supplies & materials for school & office use					

After having carefully read and accepted your General Conditions, I/We quote on the items at prices noted above.

Canvassed by:

Printed Name Over Signature



FORT DEL PILAR ELEMENTARY SCHOOL

Fort del Pilar, Baguio City

Telephone No.: 074-442-3771

Email Address: fortdepilarelemschool@gmail.com

Signature over Printed Name

TIN

Date / Telephone No.