



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**REQUEST FOR QUOTATION**

Standard Form No.:SF-GOOD-60  
Revised on: May 24, 2004  
Standard Form Title: Request for Quotation

Supplier:	Requesting Unit:SGOD/N. Tibangay
Address:	PR No.:2025-03-054
Telephone No.:	Quotation No.: 2025-03-057
e-Mail:	Date: March 27, 2025
Delivery Period:	ABC: 582,000.00
Date Received by the Supplier:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than April 3, 2025 @ 9:30 AM

Failure to submit this on or before the due date aforestated will be a ground for disqualification.

  
**CARMEL F. MERIS**  
OIC-Assistant Schools Division Superintendent  
Chairman, Bids and Awards Committee

**REQUIREMENTS:**

- 1. Mayor's / Business permit
- 2. PhilGEPS registration number or certificate
- 3. Omnibus Sworn Statement if above 50,000.00
- 4. Income/Business Tax Return 500,000.00 and above
- 5. PLEASE write the UNIT PRICE and TOTAL PRICE

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Ite m No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	20	Pax	MEALS AND SNACKS FOR THE TRAINING OF TRAINERS FOR TWO (2) DAYS  Day 1: April 21, 2025		



Address: 82 Military Cutoff Rd, Baguio, Benguet, 2600  
Telephone No.: (074) 665-1231  
Email Address: baguio.city@depd.gov.ph  
 DepEd Tayo Baguio City  <https://depdpines.com>



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			<p><b>AM SNACK:</b> Mami soup with whole egg and complete condiments</p> <p>Hot pandesal with spread</p> <p><b>LUNCH:(assisted buffet)</b> Main dish: Barbecue Stir fry Baguio beans Shanghai lumpia Soup: Mushroom soup Dessert: Fruit salad</p> <p><b>PM SNACK:</b> Pika pika (brownies, chicharon, chichacorn, green bits, raisins, canned fruit juice)</p> <p><b>DAY 2-April 22, 2025</b> <b>AM SNACK:</b> Thick crust Pizza (2 boxes, 10 slices each. vegetable and Hawaiian flavor)</p> <p><b>LUNCH:(assisted buffet)</b> Main dish: Barbecue Stir fry Baguio beans Shanghai lumpia Soup: Mushroom soup Dessert: Assorted Fruits</p> <p><b>PM SNACK:</b> Ube butchi</p>		
			<p><b>***With hot overflowing coffee and tea with sugar/honey, water and rice</b></p> <p><b>Lunch must be with complete condiments.</b></p>		
2	93	Pax	<p><b>MEALS AND SNACKS INCLUSIVE OF VENUE</b></p> <p><b>***NOTE:</b></p> <ol style="list-style-type: none"><li>1. In House Menu, attach a proposed menu upon submission of RFQ</li><li>2. FOOD AND SNACKS:<ol style="list-style-type: none"><li>a. served with buffer for 5 pax</li><li>b. lunch is served hot, following the agreed/submitte menu</li><li>c. served with complete condiments</li></ol></li></ol>		





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			<div>d. good quality and quantity, fresh meat and meat should not be frozen for long time</div> <div>3. UTENSILS:<div>a. Plates should be clean/dry and spoons should be sterilized</div><div>b. No plastic spoons</div><div>c. With table napkins</div></div> <div>4. VENUE:<div>a. Can accommodate 90-100 pax capacity</div><div>b. With tables, chairs and strong internet connectivity</div><div>c. With LCD projector</div><div>d. Well ventilated</div></div>		
			<div>*** Attach complete required documents upon submission of RFQ</div> <div><b><u>Payment of meals inclusive of venue will be after the implementation and conduct of the 5 modules and Revalida</u></b></div>		
				TOTAL	
Purpose: Procurement of meals and snacks for the participants and trainers on April 21-22, 2025, as well as meals and snacks with venue for May 19-22, 2025, June 2-6, 2025, and September 23, 2025, all for the conduct of the Knowledge Building Program for Master Teachers.					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Tin

Date/Telephone No.

Canvassed by:



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