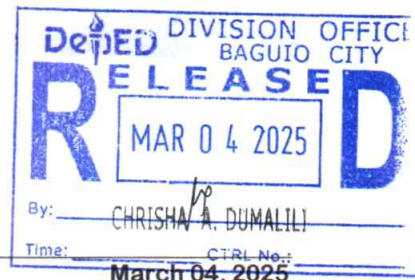




Republic of the Philippines  
Department of Education  
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SCHOOLS DIVISION OF BAGUIO CITY



**DIVISION MEMORANDUM**

No. 153-2025

**SUBMISSION OF OUTSTANDING DEVELOPERS AND EVALUATORS, FOR THE CONDUCT OF THE FIRST REGIONAL LEARNING RESOURCES (LR) CONGRESS**

To: CID Chief Education Supervisor  
Education Program Supervisors  
Public Schools District Supervisors  
Public School Heads  
CID - LRMS Staff  
School LRMS Coordinators  
Teachers and other LRMS Implementers  
All Others Concerned

1. Pursuant to Regional Memo No. 145 S. 2025, this Office through the Curriculum Implementation Division – Learning Resources Management Section (CID-LRMS), requests the submission of exemplary works of Developers, Evaluators and Illustrators for the upcoming Regional LR Congress to be conducted on March 20-21, 2025 at Ion Hotel, Baguio City.

2. The objectives of the activity are as follows:  
a. Showcase exemplary locally developed learning resources.  
b. Acknowledge and give due recognition to developers, evaluators and illustrators  
c. Highlight best practices in the development of contextualized learning resources

3. We invite all interested LR Implementers are to fill out the Profile Forms attached in the annex of this memo. The rubric (Annex C and D) and other references are included as well. The following shall be compiled and submitted:

**a. LR Implementer Profile Form**

(Annex A for Developers / Annex B for Evaluators)

**b. Scanned attachments and MOVs**

**c. Video**

- A **one-minute video** of about your support to the programs of LR by sharing best practices, initiatives in learning resources management including best developed and quality assured learning resources.
- Video must have a *clean and unstandable audio* in order for the voice to be heard.
- Video must also be in 720p up to 1080p resolution.

4. **Scanned Signed Form, scanned MOVs, and the Video** shall be compiled and placed in a compressed folder (\*.zip / \*.rar) which will be submitted as part of the attachment to the email.



Address: 82 Military Cutoff Rd, Baguio, Benguet, 2600

Telephone No.: (074) 665-1231

Email Address: baguio.city@deped.gov.ph





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5. Email Subject should contain the following naming convention:  
<First name Last Name (School and District) (Learning Area and Grade Level)  
*ex. Juan Dela Cruz (DMMES District 4) (Mathematics 6)*
6. Submissions (signed forms with attachments and video) shall be sent via email on or before March 14, 2025 for consolidation. Please submit applications to following email addresses:  
  
**Main:**  
baguio.lrmds@deped.gov.ph  
  
**CC:**  
loida.mangangey@deped.gov.ph  
christopherdavid.oliva@deped.gov.ph
7. For clarifications and queries, kindly contact or coordinate with any DepEd Baguio SDO CID-LRMS staff via Messenger.
8. Immediate and wide dissemination of this memorandum is highly appreciated.

**SORAYA T. FACULO, PhD, CESO VI**  
Schools Division Superintendent

For the Schools Division Superintendent:

**CARMEL M. MERIS**  
OIC – Asst. Schools Division  
Superintendent

CID/JCS/LR/LCM



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**Annex A: Learning Resource Developer Profile:**

Full Name:			
Learning Area / Specialization:			
Key Stage / Grade Level:			
District:		School:	
Position:			
Contact Number:		Email:	

**I. Experience Relevant to Content Writing**

Title	Learning Resource Type	Level (eg. International, National, Regional / Division / District / School)	Publisher	Year Published

**II. Trainings and Workshops Attended**

Title of Seminar / Conferences / Training Course)	Level (eg. International, National, Regional / Division / District / School)	Conducted by	Date and Hours



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<b>III. Learning Resource Consultant and Speakerships</b>			
<b>Title of Seminar / Conferences / Training Course)</b>	<b>Level (eg. International, National, Regional / Division / District / School)</b>	<b>Conducted by</b>	<b>Date and Hours</b>

**Submitted by:**

\_\_\_\_\_

Printed name over signature:

Approved:

\_\_\_\_\_

Immediate Supervisor (*Head Teacher / Teacher-in-charge / School Head*)



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**Annex B: Learning Resource Evalautor Profile:**

Full Name:			
Learning Area / Specialization:			
Key Stage / Grade Level:			
District:		School:	
Position:			
Contact Number:		Email:	

**I. Education Qualifications**

Degree	Year Graduated
a. Doctoral Degree	
b. Completed Academic Requirement – Doctorate	
c. Masters (MA) Degree	
d. Completed Academic Requirement – Masters	
e. Bachlor's Degree	

**II. Experience Relevant to Content Writing**

Title	Learning Resource Type	Level (eg. International, National, Regional / Division / District / School)	Publisher	Year Published

**III. Experience Relevant to Content Evaluation and Editing**

Title	Learning Resource Type	Level (eg. International, National, Regional / Division / District / School)	Publisher	Year Published



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<b>IV. Trainings and Workshops Attended for Content Writing and Evaluation</b>			
<b>Title of Seminar / Conferences / Training Course)</b>	<b>Level (eg. International, National, Regional / Division / District / School)</b>	<b>Conducted by</b>	<b>Date and Hours</b>

<b>V. Learning Resource Consultant and Speakerships</b>			
<b>Title of Seminar / Conferences / Training Course)</b>	<b>Level (eg. International, National, Regional / Division / District / School)</b>	<b>Conducted by</b>	<b>Date and Hours</b>

**Submitted by:**

\_\_\_\_\_

Printed name over signature:

Approved:

\_\_\_\_\_

Immediate Supervisor (*Head Teacher / Teacher-in-charge / School Head*)



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## Annex C: Rubrix for Learning Resource Developers

### I. Experience Relevant to Content Writing

Per learning resource developed. Maximum of five (5) learning resources.

International	5 pts.
National	4 pts.
Regional	3 pts.
Division	2 pts.
School	1 pts.

### II. Training and Workshops Attended

Per training and workshop. Maximum of five (5) trainings / workshops/ seminars.

International	5 pts.
National	4 pts.
Regional	3 pts.
Division	2 pts.
School	1 pts.

### III. Learning Resource Consultant and Speakerships

Per consultatancy / speakership. Maximum of five (5) engagements.

International	5 pts.
National	4 pts.
Regional	3 pts.
Division	2 pts.
School	1 pts.



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## Annex D: Rubrix for Learning Resource Evaluators

### I. Education Qualifications

Points will only be assigned to the highest level attained.

a. Doctoral Degree	10 pts.
b. Completed Academic Requirement – Doctorate	8 pts.
c. Masters (MA) Degree	6 pts.
d. Completed Academic Requirement – Masters	4 pts.
e. Bachelor's Degree	2 pts.

### II. Experience Relevant to Content Writing

Per learning resource developed. Maximum of five (5) learning resources.

International	5 pts.
National	4 pts.
Regional	3 pts.
Division	2 pts.
School	1 pts.

### III. Experience Relevant to Content Evaluation and Editing

Per learning resource evaluated. Maximum of five (5) learning resources.

International	5 pts.
National	4 pts.
Regional	3 pts.
Division	2 pts.
School	1 pts.

### IV. Trainings and Workshops Attended for Content Writing and Evaluation

Per training and workshop. Maximum of five (5) trainings / workshops/ seminars.

International	5 pts.
National	4 pts.
Regional	3 pts.
Division	2 pts.
School	1 pts.

### V. Learning Resource Consultant and Speakerships

Per consultancy / speakership. Maximum of five (5) engagements.

International	5 pts.
National	4 pts.
Regional	3 pts.
Division	2 pts.
School	1 pts.