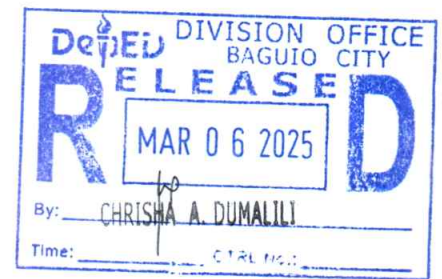




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



06 March 2025

DIVISION MEMORANDUM

No. **165-2025**

PRE-WORK AND CONSULTATION ON THE GUIDELINES OF THE GAWAD LINGAP PROGRAM FOR SCHOOL YEAR 2025-2026

To: Chief Education Supervisors
Concerned Public Schools District Supervisors
Identified Public Elementary and Secondary School Heads
Identified Learner representatives
Others concerned

1. In view of the implementation of the Gawad Lingap Program through Ordinance Numbered 59 series of 2024, titled "*Amending the provisions of Ordinance Numbered 07, s. 2022 [an ordinance institutionalizing the Gawad Lingap Program in the City of Baguio for Public Elementary and Secondary School Students]*", the Schools Division Office of Baguio City through the School Governance and Operations Division – Youth Formation will conduct a **Pre-work Review and Consultation of Guidelines of the Gawad lingap program** on **March 14, 2025 from 9:00 am onward** at **SDO Baguio City, 2nd Floor Conference Room**. (Please see Enclosure 1 for the List of identified participants).
2. The pre-work and consultation shall serve as an avenue to encourage deeper understanding on the implementation of the Gawad Lingap Program by providing relevant information to School Heads, Head Teachers, and Learner representatives. They will also be encouraged to give their insights and ideas regarding the updated guidelines of the Gawad Lingap program.
3. The pre-work review and consultation specifically aims to:
 - Discuss key component of the Gawad Lingap Program with particular focus on the documentary requirements, qualifications and appropriations
 - Gather recommendations to enhance the guidelines
 - Respond to relevant concerns and queries from the field on the said program
4. For clarifications, you may contact *Ms. Augie Perl Simangan* and *Ms. Arlani B. Buccat*, Youth Formation Coordinators through 0917 170 8990.
5. Immediate and wide dissemination of this Memorandum is highly expected.

SORAYA T. FACULO PhD, CESO VI
Schools Division Superintendent



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Enclosure 1. List of identified participants

NAME	DESIGNATION	SCHOOL
Benjie-Melchor L. Nicolas	School Head	Lindawan Elementary School
Randy P. Cayat	School Head	Springhills Elementary School
Janet Pascua	School Head	Happy Hollow National High School
Genar P. Tacay	School Head	San Luis Elementary School
Felto p. Agpawa	School Head	Irisan Elementary School
Decky M. Beloken	School Head	Holy Ghost Ext. Elementary School
Jeannette T. Lacana	School Head	Magsaysay Elementary School
Marlyn D. Lucas	School Head	San Vicente National High School
Vishanne L. Edas	Learner	Pines City National Senior High School
Jannica Yassan	Learner	Baguio City High School
Rovi Gacayan	Learner	Pinget National High School
Trisha Marie Yucaddi	Learner	Joaquin Smith National High School
Jazelle Tocmo	Learner	Irisan National High School
Keilah Marcos	Learner	Roxas National High School