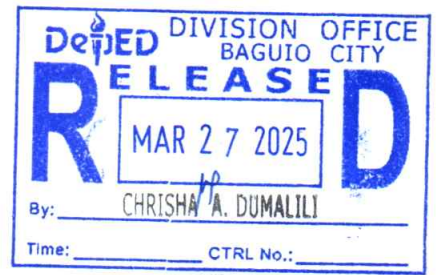




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



25 March 2025

DIVISION MEMORANDUM

No. **214-2025**

SUBMISSION OF SCHOOL ANNUAL REPORT FOR SY 2024-2025

To : OIC-Assistant Schools Division Superintendent
CID and SGOD Chief Education Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. In anticipation of the submission of consolidated annual report of the Division to the Regional Office, City Government of Baguio and other requesting agencies; the field is informed that the School Annual Report 2024 shall be accomplished through google sheet. These Annual Reports shall be the bases for educational planning reports and future certifications if requested.
2. The templates were already emailed to the official e-mail addresses of all public schools. Schools are given until May 15, 2025 to accomplish the said report. All concerned personnel who are in-charge of this educational planning report are accountable for its data integrity.
3. Schools may also access this link: **tinyurl.com/BAGUIOAR2024PUBLIC** if they were not able to receive the email that the Planning and Research sent.
4. For queries, schools may contact any personnel from the Planning and Research Section at 446-6738
5. Immediate and wide dissemination of this Memorandum is required.


SORAYA T. FACULO PhD, CESO VI
Schools Division Superintendent