



**Republic of the Philippines**  
**Department of Education**  
 CORDILLERA ADMINISTRATIVE REGION  
 SCHOOLS DIVISION OFFICE OF BAGUIO CITY  
 GIBALTAR ELEMENTARY SCHOOL  
 Purok 5, Gibraltar Barangay, Baguio City

### REQUEST FOR QUOTATION

Supplier:  
 Address:  
 Telephone No.:  
 E-mail Address:  
 Date received by Supplier:

Requesting Unit: **GIBALTAR ELEMENTARY SCHOOL**  
 PR. No.: **2025-03-21**  
 Quotation No.: **2025-03-17**  
 Date: **March 24, 2025**  
 ABC: **₱ 118,053.11**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **March 28, 2025**.

**PRINCESS M. PEREZ**  
 School BAC Chairman

#### REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

#### Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within 7 Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
<b>Office Supplies</b>					
1	piece	Binding ring/comb, plastic, 10 mm	25		
2	piece	Binding ring/comb, plastic, 12 mm	25		
3	piece	Binding ring/comb, plastic, 18 mm	8		
4	piece	Binding ring/comb, plastic, 25 mm	8		
5	pack	Laminating Film, 125 microns, 9"	1		
6	piece	Notepad, stick-on, 76 mm x 76 mm (3"x3")	10		
7	piece	Notepad, stick-on, 76 mm x 100 mm (3"x4")	3		
8	ream	Paper, multipurpose, 70 gsm, A4	22		
9	ream	Paper, multipurpose, 70 gsm, legal	22		
10	bottle	Printer ink, 003, black	11		
11	bottle	Printer ink, 664, black	5		
12	bottle	Printer ink, GI-790, black	1		
13	pack	PVC binding cover, 200 microns, A4, 100's	1		
<b>Other Supplies</b>					
14	piece	Fabric conditioner, 1 liter	4		
15	piece	Fluorescent linear tube, LED, with starter	4		
16	piece	Fluorescent linear tube, LED, without starter	5		
17	piece	Soap, dishwashing, 1 liter	2		
18	pack	Tape, electrical	2		
<b>Janitorial Supplies and Materials for Brigada Eskwela</b>					
19	bottle	Bleach, 1000 ml	8		
20	piece	Broom, soft (walis tambo)	20		
21	piece	Broom, stick (walis tingting)	8		
22	piece	Detergent powder, all-purpose, 55 g	45		
23	can	Floor wax, 450 g	4		
24	gallon	Paint, latex, semi-gloss, 1 gal	3		
25	piece	Paint brush, 4"	8		
26	piece	Paint roller with pan	3		

27	bottle	Paint thinner	2		
28	pair	Rain boots, rubber, heavy duty	2		
29	piece	Rain coat	2		
30	piece	Steel brush, long handle	2		
31	piece	Steel brush, standard handle	8		
32	roll	Trash bag, small	20		
33	roll	Trash bag, xxl	20		
34	can	Vulcaseal, 1 liter	1		
35	kg	Welding rod	2		
<b>Semi-Expendable Supplies</b>					
36	piece	CCTV Camera	2		
37	unit	Emergency lights, twin head, automatic	37		
38	unit	Smart Television, 32"	1		
39	piece	Thermometer with hygrometer	17		
<b>TOTAL</b>					
<b>Purpose:</b>	Procurement of Semi-Expendable Supplies and Other Supplies.				

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Canvassed by:

\_\_\_\_\_  
*Signature over Printed Name*

\_\_\_\_\_  
*Tin Number*

\_\_\_\_\_  
*Date/Telephone No.*



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Philippine Government  
Procurement Opportunities

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## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 11916735  
**Procuring Entity** DEPARTMENT OF EDUCATION - DIVISION OF BAGUIO CITY  
**Title** RFQ>>>GES>>>Procurement of semi-expendable supplies and materials>>>ABC=Php 118,053.11  
**Area of Delivery** Benguet

<b>Solicitation Number:</b>	RFQ-GES-2025-03-17	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b>	Goods	<b>Bid Supplements</b>	0
<b>Category:</b>	General Merchandise		
<b>Approved Budget for the Contract:</b>	PHP 118,053.11	<b>Document Request List</b>	0
<b>Delivery Period:</b>	7 Day/s		
<b>Client Agency:</b>		<b>Date Published</b>	26/03/2025
<b>Contact Person:</b>	Soraya T. Faculo Schools Division Superintendent Upper Session Road Extension Baguio City Benguet Philippines 2600 63-074-4427819 63-074-4427819 depedbaguiocity@gmail.com	<b>Last Updated / Time</b>	25/03/2025 09:10 AM
		<b>Closing Date / Time</b>	31/03/2025 09:00 AM
<b>Description</b>  RFQ>>>GES>>>Procurement of semi-expendable supplies and materials>>>ABC=Php 118,053.11  Download RFQ for complete details.  RFQ may also be downloaded in our official website depedpines.com  Submit RFQ to:  PRINCESS M. PEREZ Chairman, Bids and Awards Committee			

**Created by** Soraya T. Faculo  
**Date Created** 25/03/2025

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