



## REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60  
Revised on: May 24, 2004  
Standard Form Title: Request for Quotation

Supplier: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone No.: \_\_\_\_\_  
e-Mail: \_\_\_\_\_  
Date received by the Supplier: \_\_\_\_\_

Requesting Unit: JHS Department  
PR No.: J2025-03-021  
Quotation No.: RFQ 2025-03-021  
Date: March 13, 2025  
ABC: Php 60,000.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **March 20, 2025**.

*Aurea Daweng*

**AUREA D. DAWENG**

Chairman, Bids and Awards Committee

### REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

### Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within 5 Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item	Qty.	Unit	Item Description	Unit Price	Total Price
			<b>MEALS AND SNACKS WITH VENUE</b> <b>April 11, 2025: Am snack, lunch, Pm snack</b>		
			Additional Requirements: 1. Free strong internet/WIFI connection 2. One large airconditioned session/plenary hall with complete audio and video system (2 microphones) which can accommodate 100 participants 3. With 3 LCD projectors (HDMI and VGA parts), extension wires 4. In-house menu 5. Free flowing coffee, tea, milo and water		
1	100	pax			
			<b>**nothing follows**</b>		

**Purpose: meals and snacks for program implementation review of the implementation of PISA 2025**

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Tin

Date/Telephone No.

Canvassed by: \_\_\_\_\_