



Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
 SCHOOLS DIVISION OF BAGUIO CITY
MANUEL A. ROXAS ELEMENTARY SCHOOL
 NORTH STO. TOMAS RD., STO. ROSARIO VALLEY, BAGUIO CITY

*Regular MOOE (April 2025)

REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier: Requesting Unit: Manuel A. Roxas Elementary School
 Address: PR No.: 2025-04-013
 Telephone No.: Quotation No.: 2025-04-013
 e-Mail: Date: March 25, 2025
 Date received by the Supplier: ABC: P53,435.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the **shortest delivery time and submit your quotation in a sealed envelope** duly signed by your representative no later than March 31, 2025

BENILYN D. BALAIS

Chairperson, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement
4. Income/Business Tax Return

Note:

- / Submit RFQ together with the requirements.
- / All entries must be typewritten or legibly written.
- / Indicate brand and model of item offered.
- / Delivery period within 14 Calendar Days.
- / Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	239	piece	Button pins		
2	239	piece	Ribbons (Parent), Inabel		
3	62	piece	Ribbons (Loyalty Awardee), Inabel		
4	206	piece	Ribbons (Special Awards), Inabel		
5	149	piece	Souvenir Program (colored with pictures), up to 60 pages		
6	90	piece	Souvenir Program (colored with pictures), up to 24 pages		
7	239	piece	Diploma printing (colored), 9*12		
TOTAL					
Purpose: Supplies for the conduct of End-of-School-Year Rites 2024-2025.					

After carefully reading and accepting your General Conditions, I/We quote you on the item at the price noted above.

Canvassed by: _____

 Signature over Printed Name

 TIN

 Date/Telephone Number



Manuel A. Roxas Elementary School
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Facebook Page: DepEd Tayo Manuel A. Roxas ES