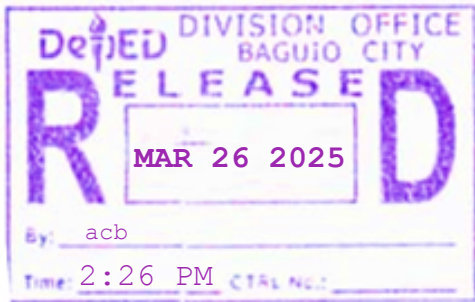




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY



March 25, 2025

OFFICE MEMORANDUM
No. 022, s. 2025

**NOTICE OF REGULAR MEETING FOR THE BAC COMMITTEE MEMBERS,
BAC TWG AND PROGRAM OWNERS/FOCAL PERSON**

To: All BAC Members
BAC TWG
Identified Program Owners/
Focal Person

1. This is to inform all members of the Bids and Awards Committee (BAC), Technical Working Group and program owners/focal person that a meeting is scheduled for **March 27, 2025, 10:00 AM** at the second (2nd) floor Mini Conference Hall, Schools Division Office.
2. The agenda for the meeting includes the presentation of plans and updates on the current Programs, Projects, and Activities (PPAs).
3. The participants are as follows:

BAC Chairperson:	Carmel F. Meris
BAC Vice Chairperson:	Nino M. Tibangay
BAC Members:	Atty. Annette L. Doyaoen Nieves D. Ebanio Harris G. Dizon Jr. Marilyn Apiit Maryjane Malihod
TWG Members:	Lilibeth G. Desi Belin R. Tomin Arlene Awing Jordan Gas-ib Gerald Menzi
Program Owners:	Loida Mangangey Jill Laban Jojo Orpilla Rose Ann Theodore Jojo Ambros Sydney Shan Carino Jovelyn Balantin

4. The meeting flow shall be as follows:

Topic	Person in-charge	Time Allotted
A. Attendance	BAC Secretariat	2 mins
B. Declaration of Quorum	BAC-Chairperson Carmel F. Meris	2 mins

C. Statement of Purpose and presentation of current procurement status	BAC Secretariat	5 mins
D. Plans and Updates of the following PPAs:		
1. Provision of Supplementary Learning Resources (SLRs) for Public School Libraries	Loida Mangangey	15 mins
2. School Based Feeding Program	Jill Laban Jojo Orpilla Rose Ann Theodore	10 mins
3. Construction services for the repair of classrooms at DAES and Roxas National High School	Jordan Gas-ib	5 mins
4. a. Procurement of IPBT b. Procurement on the conduct of knowledge building program of Master Teachers c. Training materials for speakers during training programs	Jovelyn Balantin	5 mins
5. a. Procurement for the conduct of SNED Receiving Class Advisers in Crafting Individualized Educational Plans b. Procurement for the conduct of Upskilling of MEP ALIVE class teachers	Sydney Shan Carino	5 mins
E. Closing		

5. This memorandum is issued for your information and guidance.

SORAYA T. FACULO PhD, CESO VI
Schools Division Superintendent