



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**REQUEST FOR QUOTATION**

Standard Form No.:SF-GOOD-60  
Revised on: May 24, 2004  
Standard Form Title: Request for Quotation

Supplier:	Requesting Unit:CID/J. Sannad
Address:	PR No.:2025-03-036
Telephone No.:	Quotation No.: 2025-03-039
e-Mail:	Date: March 3, 2025
Delivery Period:	ABC: 67,200.00
Date Received by the Supplier:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than March 10, 2025 @ 9:30 am

**Failure to submit this on or before the due date aforesated will be a ground for disqualification.**

  
**CARMEL F. MERIS**

OIC-Assistant Schools Division Superintendent  
Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above
5. PLEASE write the UNIT PRICE and TOTAL PRICE

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	28	Pax	March 24, 2025 Meals and Snack (AM Snack, Lunch, PM Snack) with venue		
2	28	Pax	June 23, 2025 Meals and Snack(AM Snack, Lunch, PM Snack) with venue		
3	28	Pax	September 22, 2025		



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			Meals and Snack (AM Snack, Lunch, PM Snack) with venue		
4	28	Pax	November 2025 Meals and Snack (AM Snack, Lunch, PM Snack) with venue		
			<b>*** Additional Requirements:</b> 1. With free strong internet/WIFI connection 2. One airconditioned session/plenary hall with complete audio and video system (2 microphones) which can accommodate 28 participants 3. Free flowing coffee and water with condiments 4. With 3 LCD projectors (HDMI and VGA ports), extension wires 5. In-house (healthy) menu - <b><u>PLEASE ATTACH A PROPOSED MENU WITH THE RFQ UPON SUBMISSION</u></b>		
			<b>*** The payment shall be after the completion of <i>each</i> activity on the separate dates of activities</b>		
Purpose: Procurement of Meals and Snacks for the Conduct of Quarterly CID Monitoring, Evaluation and Adjustments on March 24, June 23, September 22 and November 2025.					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
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\_\_\_\_\_  
Date/Telephone No.

Canvassed by: