



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

Supplier:	Requesting Unit:PFVR/A. Fagyan
Address:	PR No.:2025-03-041
Telephone No.:	Quotation No.: 2025-03-047
e-Mail:	Date: March 3, 2025
Delivery Period:	ABC: 14,772.00
Date Received by the Supplier:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than March 11, 2025 @ 9:30 AM

Failure to submit this on or before the due date aforesated will be a ground for disqualification.


CARMEL E. MERIS
OIC-Assistant Schools Division Superintendent
Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above
5. PLEASE write the UNIT PRICE and TOTAL PRICE

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	5	pc	Masking Tape, ½ inch		
2	5	pc	Double sided tape, ½ inch		
3	6	roll	Satin Red Ribbon, 50 yards, size 9,width-4cm		
4	6	pack	Safety pin, 144 pcs in 1 pack,size 3 cm		



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5	10	pack	Special paper-8.5*13 , 250gsm, white			
6	2	pack	Laminating film, 250 mic., 10 pcs/pack			
7	21	pc	Clip File Folder-Can Hold Long Paper, with clamp			
8	20	pc	Heavy Duty X-Banner Tarpaulin Stand (2.5*6 ft)			
				TOTAL		
Purpose: Procurement of supplies and materials for the implementation of ALS PPAs						

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

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Date/Telephone No.

Canvassed by: