



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

Supplier:	Requesting Unit:OSDS/L. Degsi
Address:	PR No.:2025-03-045
Telephone No.:	Quotation No.: 2025-03-048
e-Mail:	Date: March 7, 2025
Delivery Period:	ABC: 24,000.00
Date Received by the Supplier:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than March 11, 2025 @ 9:30 AM

Failure to submit this on or before the due date aforesated will be a ground for disqualification.

(on leave)

CARMEL F. MERIS

OIC-Assistant Schools Division Superintendent
Chairperson, Bids and Awards Committee

For the BAC Chairperson

NIÑO M. TIBANGAY

Vice-Chairperson, BAC

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above
5. PLEASE write the UNIT PRICE and TOTAL PRICE

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
			Meals and Snacks with Venue		
1	30	Pax	Breakfast, AM Snacks, Lunch and PM Snacks (house specialties)		



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			***With overflowing coffee and tea, lemon grass, drinking hot and cold water		
				TOTAL	
Purpose: Procurement of Meals and Snacks with Venue for the Conduct of CY 2024 Year End Performance Review Cum Exit Conference on March 25, 2025.					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Tin

Date/Telephone No.

Canvassed by: