



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit:CID/J. Sannad
Address:	PR No.:2025-03-058
Telephone No.:	Quotation No.: 2025-03-061
e-Mail:	Date: March 21, 2025
Delivery Period:	ABC: 17,000.00
Date Received by the Supplier:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than March 27, 2025 @ 9:30 AM

Failure to submit this on or before the due date aforesated will be a ground for disqualification.


CARMEL F. MERIS

OIC-Assistant Schools Division Superintendent
 Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above
5. PLEASE write the UNIT PRICE and TOTAL PRICE

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	2	pcs	Laminating Machine Laminating thickness is about 125 to 250 , laminating width-A3/A4 size: speed-1000mm/minute; low energy consumption; auto shut off in case of long stand by; easy to use; warm up time-approximately 3-6 minutes; durability-works al day long		



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2	15	packs	Laminating Film A4; 250 microns, glossy, 25 sheets per pack, transparent, suitable for teaching aids and photographs or pictures		
				TOTAL	
Purpose: Procurement of training material and semi expendable equipment (laminating machine) for the Upskilling of MEP Alive class Teachers on Instructional Material Preparation					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Tin

Date/Telephone No.

Canvassed by: