



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
DISTRICT II
FORT DEL PILAR ELEMENTARY SCHOOL
Fort del Pilar, Baguio City



REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

Supplier: _____
Address: _____
Telephone No.: _____
eMail: _____
Date received by the Supplier: _____

PR No.: **PR-2025-03-009**
Quotation No.: **Q-2025-03-005**
Date: **03/03/2025**
ABC: **₱93,005.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by your representative not later than **Mar. 07, 2025; 9:00 AM.**

LUCIA F. PANGKET
BAC Chairman

REQUIREMENTS:

1. Mayor's / Business Permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement

Note:

- Submit RFQ together with the requirements
- All entries must be typewritten or legibly written
- Delivery period within **5 WD before the scheduled year-end activities.**
- Price validity shall be for a period of **30 Calendar Days**

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	234	piece	button pins		
2	282	piece	ribbons (graduates)		
3	234	piece	diploma printing w/ paper		
4	262	piece	souvenir program paper (graduates)		
5	3	piece	ready made leigh (graduation)		
6	234	piece	diploma holder, 9.5" x 12.5"		
7	1	piece	tarpaulin (lay-out and printing)-graduation program		
8	101	piece	loyalty awards pin		
9	250	piece	ribbons (movers)		
10	125	piece	certificate printing with paper		
11	125	piece	certificate holder, 9.5" x 12.5"		
12	153	piece	souvenir program paper (movers)		
13	2	piece	ready made leigh (moving-up)		
14	1	piece	tarpaulin (lay-out and printing)-moving-up program		
15	6	piece	Academic Medal-Gold, 6 cm - with printed name of school		
16	50	piece	Academic Medal-Silver, 6 cm - with printed name of school		
17	200	piece	Academic Medal-Bronze, 6 cm - with printed name of school		
		Note:			
			• preferably within Baguio City Suppliers		
			• can be contacted easily		
TOTAL					
Purpose: other supplies and materials for the conduct of SY 2024-2025 year-end activities					

After having carefully read and accepted your General Conditions, I: We quote on the items at prices noted above.

Canvassed by:

Printed Name Over Signature

Signature over Printed Name

TIN

Date / Telephone No.



FORT DEL PILAR ELEMENTARY SCHOOL
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