



Republic of the Philippines
Department of Education
Cordillera Administrative Region
Schools Division of Baguio City
DISTRICT I
RIZAL ELEMENTARY SCHOOL
#1 GIBRALTAR ROAD, BAGUIO CITY

REQUEST FOR QUOTATION

Company/Supplier/Store: _____
Address: _____
Telephone No.: _____
e-Mail: _____
TIN: _____

PR No.: 2025-03-011
Quotation No.: 2024-03-009
Date: March 7, 2025
ABC: 63,460.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **March 13, 2025 AT 9AM..**

MARIA MAGDALENA C. BALAO
Chairperson, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period with 7 calendar days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	40	pack	Laminating Film, A4, 125 microns		
2	80	ream	A4 Bond Paper, 70 gsm		
3	13	bottle	Printer Ink, Black 003		
4	13	bottle	Printer Ink, Magenta 003		
5	13	bottle	Printer Ink, Cyan 003		
6	13	bottle	Printer Ink, Yellow 003		
7	7	bottle	Printer Ink, Black 008		
ALL ITEMS MUST BE DELIVERED TO RIZAL ELEMENTARY SCHOOL					
				TOTAL	
Purpose: Supplies and Materials for Printing of Rapid Mathematics Assessment (RMA) Tools for Key Stage 1					
1. ALL PRINTER INKS MUST BE GENUINE.					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Canvassed by:



Address: #1 Gibraltar Road, Baguio City
Telephone No.: (074) 620-4224
E-mail Address: rizalbaguio1937@gmail.com/136404@deped.gov.ph
DepEd Tayo Rizal Elementary School