



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
RIZAL NATIONAL HIGH SCHOOL
Pacdal, Baguio City

REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-GO

Revised on: May 24, 2004

Standard Form Title: Request for Quotation

Supplier:
Address:
Telephone No.:
E-Mail:
Date received by the Supplier:

Requesting Unit: **Rizal National High School (JHS)**
PR No: 2025-03-005
Quotation No: 2025-03-004
Date: March 6, 2025
ABC: Php **59,450.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by your representative not later than **March 12, 2025 @ 9:00 am**.

ANDREA L. BALANG

School BAC Chairman, Bids and
Awards Committee

REQUIREMENTS:

1. Mayor's/Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

NOTE:

- ✓ Submit RFQ together with the requirements
- ✓ All entries must be typewriter or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within ___ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	80	sheet	Printing of Diploma (Size:A4)		
2	270	sheet	Printing of Certificate (Size:A4)		
3	1	pc	Gold Medal w/ DepED seal: (6cm,30g,ribbon: 1inch)(Lace:Gold w/ school name)		
4	15	pc	Gold Medal w/ DepED seal: (5cm, 25g,ribbon: 1inch)(Lace:White w/ school name)		
5	156	pc	Bronze Medal w/ DepED seal: (6cm,30g,ribbon: 1inch)(Lace:Green w/ school name)		
6	18	pc	Silver Medal w/ DepED seal: (6cm,30g,ribbon: 1inch)(Lace:Green w/ school name)		
7	350	pc	Button pins for Learners		
8	50	pc	Button pins for Faculty & Guest		
9	350	pc	Ribbons w/ safety pin (Parent)		
10	600	pc	Certificate Holder (Size:A4) 80-red, 475-green, 45assorted.		
11	6	pc	Lei for guest speakers		
12	1	ft	Tarpulin 230 sq ft.		
			All items must be delivered to Rizalrhs		
			*** NOTHING FOLLOWS***	TOTAL	

Purpose: Procurement of other supplies & materials for the conduct of moving up & recognition rites SY 2024-2025. (Junior High MOOE Fund)

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

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Canvassed by:

Date/Telephone No.



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Facebook Page: facebook.com/Rizalrhsbaguio