



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**REQUEST FOR QUOTATION**

Standard Form No.:SF-GOOD-60  
Revised on: May 24, 2004  
Standard Form Title: Request for Quotation

Supplier:		Requesting Unit:SGOD/N. Tibangay
Address:		PR No.:2025-03-072
Telephone No.:		Quotation No.: 2025-03-072
e-Mail:		Date: April 4, 2025
Delivery Period:		ABC: 124,000.00
Date Received by the Supplier:		

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than April 11, 2025 @ 9:30 AM

**Failure to submit this on or before the due date aforesated will be a ground for disqualification.**

**CARMEL F. MERIS**

OIC-Assistant Schools Division Superintendent  
Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above
5. PLEASE write the UNIT PRICE and TOTAL PRICE

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	248	pax	<b>Meals and Snacks</b> <b>AM SNACKS:</b> Pancit canton bihon <b>LUNCH:</b> (Assisted buffet) Main dish: Chicken Menudo Stir fry Baguio beans with pork Shanghai lumpia Soup: Fish sinigang Dessert: Fruit salad		



**Address:** 82 Military Cutoff Rd, Baguio, Benguet, 2600  
**Telephone No.:** (074) 665-1231  
**Email Address:** baguio.city@deped.gov.ph  
 DepEd Tayo Baguio City <https://depedpines.com>



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			<b>***Note:</b> <ul style="list-style-type: none"><li>• Menu is served with hot flowing coffee and tea with sugar/honey and creamer, rice and water.</li><li>• Lunch must be with complete condiments.</li><li>• Trained personnel who are capable of supervising the services provided.</li><li>• Staff should have valid health certificates, should be neat and clean with uniform and hairnet.</li><li>• Should be courteous and ready to attend to the needs of the participants if requested.</li><li>• Staff must be in uniform, must be neat and clean.</li><li>• Available buffer for 5 pax</li><li>• Lunch is served hot, following the menu.</li><li>• Food must be of good quality and quantity. Should be fresh and meat should not be frozen for a long time.</li><li>• Plates should be clean/dry and spoons should be sterilized.</li><li>• No using of plastic spoons.</li><li>• With table napkins.</li><li>• Provide round tables with cover.</li></ul>		
			<b>***Note:</b> submit complete and required documents attached with the RFQ.		
<b>Purpose: Procurement of meals and snacks during the conduct of completion program of IPBT Inductees Batch SY 2021-2022 on October 17, 2025</b>					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Tin

\_\_\_\_\_  
Date/Telephone No.

Canvassed by:

