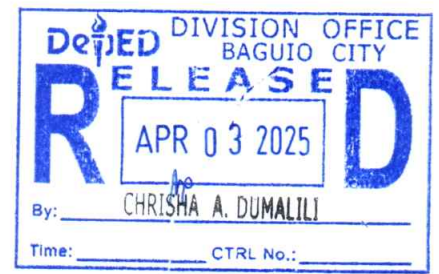




Republic of the Philippines
Department of Education
 CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY



April 2, 2025

DIVISION MEMORANDUM

No. **237-2025**

NOTICE OF MEETING FOR SEF-PAID PERSONNEL

To: Chief Education Supervisor, SGOD
 Public School Heads
 School Administrative Officers
 SEF-Paid Non-Teaching Staff
 All Others Concerned


1. To ensure smooth operations, enhance efficiency, and maintain alignment with the department's goals, this Office through the Administrative Services, will conduct a meeting for SEF-paid employees on April 4, 2025, at 2:30 PM at the PFVR.

2. The agenda to be discussed are as follows:

I.	Registration/Preliminaries	Helen P. Pondales
II.	Meeting Proper	
	1. Presentation on SEF-Funded Programs, Projects, and Activities (PPAs): Utilization, Impact, and Financial Transparency	Nieves D. Ebanio
	2. Discussion of HR Matters, including Updates	Aisa Acelyn Dy C. Torres
III.	SDS/ASDS Time	SDS Soraya T. Faculo ASDS Carmel F Merris
IV.	Closing	

3. School heads/school administrative officers are hereby directed to advise the aforementioned personnel in their respective schools to attend the meeting and to secure locator slip.

3. For information, guidance and strict compliance.


SORAYA T. FACULO PhD, CESO VI
 Schools Division Superintendent