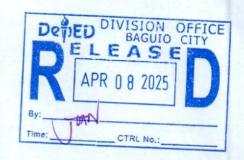


Republic of the Philippines

Department of Education

Cordillera Administrative Region SCHOOLS DIVISION OF BAGUIO CITY



April 4, 2025

DIVISION MEMORANDUM

No. 247 - 2025

1st REGULAR MANCOM WITH SCHOOL HEADS FOR CY 2025

To : Office of the Assistant Schools Division Superintendent

Chief Education Supervisors

Public Schools District Supervisors **Education Program Supervisors** OSDS and SGOD Section Heads

School Heads

All Others Concerned

This Office announces the conduct of the 1st Regular ManCom with School Heads on June 3, 2025 Tweeday from 8:30am onwards venue to be announced.

2. Participants to the said meeting are the following:

Participants	Number	
SDS	1	
ASDS	1	
Chief Education Supervisors	2	
CID-Public Schools District Supervisors	10	
CID- Education Program Supervisors	10	
CID- Education Program Specialist (ALS)	2	
OSDS Section Heads	5	
OSDS BAC Secretariat	1	
SGOD Senior Education Program Supervisor	1	
SGOD Education Program Specialists	4	
SGOD Education Facilities	1	
SGOD Program Development Officer (DRRM)	1	
Medical Officer	1	
School Heads	67	
Support Staff	3	
TOTAL	110	

3. The agenda to be discussed are as follows:

Topic	Personnel in-charge	Time Allotment	
A. Preliminaries and Attendance	Secretariat	20 mins	
B. Declaration of Quorum	OIC-ASDS Carmel F. Meris		
C. Agenda			
1. a. OPCR 2024 Results b. PRAISE Plans & Targets	OIC-ASDS Carmel F. Meris	20 mins	
2. a. JDVP Report & DO3 S. 2025 implementationb. Strengthened Senior High	Curriculum Implementation Division	10 mins Each	







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Craminalian	JUNIOUES DIV.	ISION OF BAGUIO CITY	
Curriculum c. NAT G6 & G12 Analy d. Reading Results e. Curriculum Innovatio f. 2025 Targets			
3. a. SBFP b. WASH & WINS c. HRD - TA Results d. SMME - TA Results e. Monitoring Report on for teaching related A f. SGOD Innovations/F g. Brigada Eskwela h. Research & Planning i. Education Facilities j. Disaster Risk Reduct Management (DRRM)	Assignments Programs	School Governance & Operations Division	10 mins each
4. a. School Sites b. LSIS c. 2025 Targets		Legal Unit	20 mins
5. a. E-IPCR Results b. 2025 Targets		ITO Unit	15 mins
6. a. Budget Utilization b. AOM-Schools c. 2025 Targets		Budget & Accounting	10 mins each
7. a. GSIS Reconciliation b. 2025 Targets	& C315 Touch	Administrative Unit	15 mins
D. ASDS Hour	Jan Kang ex	OIC-ASDS Carmel F. Meris	
E. SDS Hour		SDS SORAYA T. FACULO, PhD, CESO VI	

- Upload presentations with a maximum of 5 slide decks not later than June 1, 2025 to julieabegail.martillana@deped.gov.ph.
- 5. Immediate dissemination of and compliance with this Memorandum is earnestly desired.

SCHOOLS Division Superintendent

OSDS/STF/cfm/jalcm







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