



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**



April 15, 2025

**OFFICE MEMORANDUM**

No. **026,2025**

**NOTICE OF MEETING**

To: All identified Division Office and School personnel

1. In relation to the upcoming submission of the Annual Implementation Plan (AIP) for the Local Government Unit of Baguio City, please be informed of a meeting scheduled for **April 21, 2025, at 8:30 AM** in the **3rd Floor Conference Hall, SDO Baguio City**. The purpose of this meeting is to discuss the **Project, Programs, and Activities (PPAs)** proposed under the **Special Education Fund and General Fund for Fiscal Year 2026**.

2. Participants to the said meeting are the following:

| Name                         | Designation                                   |
|------------------------------|-----------------------------------------------|
| Soraya T. Faculo             | Schools Division Superintendent               |
| Carmel F. Meris              | OIC-Assistant Schools Division Superintendent |
| Niño Tibangay                | Chief Education Supervisor-SGOD               |
| Juliet C. Sannad             | Chief Education Supervisor-CID                |
| Nieves Ebanio                | Administrative Officer V                      |
| Marilyn Api-it               | Education Program Supervisor                  |
| Armi Fiangaan                | Education Program Supervisor                  |
| Nixon Elahe                  | Public Schools District Supervisor            |
| Francisco Copsiyan           | Education Program Supervisor                  |
| Virginia Alindayo            | Education Program Supervisor                  |
| Mary Jane Malihod            | Education Program Supervisor                  |
| Augie Simangan/Arlani Buccat | Project Development Officers                  |
| Juliet Piok                  | Education Program Supervisor                  |
| Lolita Manzano               | Education Program Supervisor                  |
| Samuel Bab-anga              | Education Program Specialist II               |
| Jimmy Santos                 | Senior Education Program Specialist           |
| Jayrerose Guevarra           | Public Schools District Supervisor            |
| Loida Mangangey              | Education Program Supervisor                  |
| Sydney Carino                | Education Program Supervisor                  |
| Nora Dalapnas                | Education Program Supervisor                  |
| Harris Dizon, Jr.            | ICT Officer                                   |
| Jojo Ambros                  | Education Program Specialist II               |





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|----------------------------|-------------------------------|
| Gerald Menzi/Jordan Gas-ib | SGOD (Engineering)            |
| Aira Mae L. Ongngad        | Project Development Officer I |

3. Attendance of the above-stated personnel to this meeting is of utmost importance.
4. Immediate dissemination of and compliance with this Memorandum is earnestly desired.

**SORAYA T. FACULO PhD, CESO VI**  
Schools Division Superintendent