



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**REQUEST FOR QUOTATION**

Standard Form No.:SF-GOOD-60  
Revised on: May 24, 2004  
Standard Form Title: Request for Quotation

Supplier:		Requesting Unit:OSDS/N. EBANIO
Address:		PR No.:2025-04-076
Telephone No.:		Quotation No.: 2025-04-076
e-Mail:		Date: April 29, 2025
Delivery Period:		ABC: 22,500.00
Date Received by the Supplier:		

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than May 6, 2025 @ 9:30 AM

**Failure to submit this on or before the due date aforesated will be a ground for disqualification.**

  
**CARMEL F. MERIS**

OIC-Assistant Schools Division Superintendent  
Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above
5. PLEASE write the UNIT PRICE and TOTAL PRICE

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	75	pc	<b>Woven Fabric Pouch</b> -approx. length=8 inches, height= 5 inches, width = 2 inches -assorted colors -1 compartment with outside pocket secured with zippers with interior lining		



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			***Note: Refer to the sample pouch image attached		
				<b>TOTAL</b>	
Purpose: Procurement of training kits for the Division Training on Ease of Doing Support Services - Year 2 (OSDS-EDSS 2) on May 28-29, 2025					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Tin

\_\_\_\_\_  
Date/Telephone No.

Canvassed by:



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OFFICE OF BAGUIO CITY**

Sample

