



Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
**SCHOOLS DIVISION OF BAGUIO CITY**



May 2, 2025

DIVISION MEMORANDUM

No. **279 - 2025**

**SCHEDULE OF FINAL TESTING AND SEALING (FTS) OF THE AUTOMATED COUNTING MACHINE (ACM) FOR THE 2025 NATIONAL AND LOCAL ELECTIONS**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Public Schools District Supervisors  
Public and Private School Heads  
Public Teaching and Non-Teaching Staff  
All Others Concerned

1. In preparation for the upcoming 2025 National and Local Elections, the Final Testing and Sealing (FTS) of all Automated Counting Machines (ACMs) will be conducted on May 7, 2025, from 8:00 a.m. to 5:00 p.m.
2. The FTS aims to ensure the functionality, accuracy, and security of the machines prior to their official deployment.
3. All Electoral Boards (EBs), including their support staff, are expected to be present and to strictly adhere to the established procedures. However, support staff who are unable to attend the FTS must be present on May 11, 2025, for the receipt of election paraphernalia and the preparation of the precinct polling classroom. Support staff are required to coordinate with their respective EB Chairperson.
4. For information, guidance and compliance.

  
**SORAYA T. FACULO PhD, CESO VI**  
Schools Division Superintendent

OSDS/AS/nde