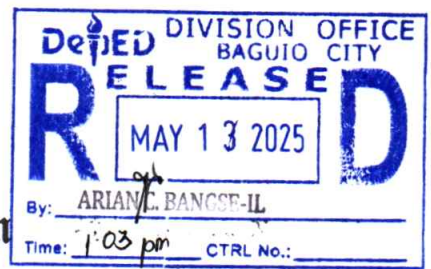




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



May 13, 2025

DIVISION MEMORANDUM

NO. **293-2025**

**ADDENDUM/ CORRIGENDUM TO DM 272, S. 2025, RE: CONDUCT OF
KNOWLEDGE BUILDING PROGRAM FOR MASTER TEACHERS**

To: Chief Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. In line with our commitment to continuous professional development and compliance with the requirements prescribed by the Professional Regulation Commission (PRC) – Continuing Professional Development (CPD) Program, this Office informs the field and concerned offices that the schedule for the conduct of **Knowledge Building Program-Modules 3-5** shall be adjusted. This to comply with the 30 to 45 days period set by the commission in the accreditation process.

The revised schedule for Modules 3-5 is as follows:

Original Schedule:	JUNE 2-6, 2025
New Schedule:	JULY 4-5, JULY 11-12, JULY 18
Venue	Ecolodge, Magsaysay Ave, Baguio City

2. The replacement and additional participants for Modules 1-5 are detailed below:

Original Participant	Replacement	Reason for Replacement
1. Joy C. Altiyen	April Lorraine P. Agustin- Verdejo	On personal travel
2. Winnie S. Gallano	Mercy P. Manzano	To attend NLC
3. Mary Rose Elaje	Ethel Loi Mae D. Pagaduan	To attend NLC
4. Aron Parista	Jenny B. Gumabay	Attend sports event
5. Juanito Dalog	Alan Litaoen	No representative for the Science group
6. Maricel Ambaked	Concepcion Beray	Retired from the service
7. Felicitas L. Datul	Gertrudes P. Soliven	To attend in the Revised K -12 Training
8. Johnson Botengan	Wagner Dionisio	Attend Palarong Pambansa
9. Christine Joy Beloken	Rosemarie M. Kidian	To attend in the Revised K -12 Training
10. Andy Villamor	Mariz Domalleg	Participant in another PD program



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10. Cresencia Caplas	Jessica Moc- eng	To attend in the Revised K -12 Training
11. Emma Wakat	Danilo Bambico	To attend in the Revised K -12 Training

Program Management Team

Original Participant	Replacement	Reason
Asuncion C. Saguid	Jocelyn Coldeg	To attend Revised K -12 Training
Marina Tabangcura	Sofia Grazynas Salinas (OJT- to help in the registration)	Lead person in the Revised K -12 Training

Additional Participants:

Names	School
Ethel Loi Mae D. Pagaduan	Dona Aurora ES

3. School heads must facilitate class arrangement to ensure that affected classes of concerned master teachers on July 4, 11 and 18 are handled by the school head or any available teachers
4. The participants and members of the Program Management Team (PMT) shall be entitled to a 2-day service credit and 2-day compensation overtime credit (COC) respectively for July 5 and 12 which fall on Saturdays.
5. A total of 15 CPD credit units shall be granted to all participants and members of the Program Management Team by the PRC for Modules 3-5 if they will attend in full the five day training.
6. All provisions stated in DM 274, s. 2025 shall remain in place.
7. Immediate dissemination of and compliance with this Memorandum is enjoined.

SORAYA T. FACULO PhD, CESO VI
Schools Division Superintendent

For the Schools Division Superintendent:

CARMEL E. MERIS ✓
Officer -in-Charge
Office of the Schools Division Superintendent