



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY

NOTICE OF AWARD

March 19, 2025

SAMUEL M. CARANTES III
CHALET BAGUIO
Upper Military Cut-Off, Baguio City


Dear Mr. Carantes:

We are pleased to notify you that your price quotation and proposal for the **Procurement of Meals and Snacks for the Conduct of Quarterly CID Monitoring, Evaluation and Adjustments on March 24, June 23, September 22 and November 2025** in the amount of **PHILIPPINE PESOS Sixty Seven Thousand Two Hundred Pesos Only (P67,200.00)** inclusive of appropriate taxes, and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,


SORAYA T. FACULO, PhD, CESO VI
Schools Division Superintendent

CONFORME: 
SAMUEL M. CARANTES III
Sales Account Executive
(Signature Over Printed Name)

3-19-25
(Date)

03/19/2025
vgc

105

PURCHASE ORDER

DepEd, Division of Baguio

Supplier **CHALET BAGUIO**

Address **Upper Military Cut-Off, Baguio City**

TIN: **298-418-723-001**

P.O. No. : **2025-03-073**

Date : **March 20, 2025**

Mode of Procurement: **Small Value Procurement**

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **DepEd, Division Office Baguio**

Date of Delivery : **day of activity**

Delivery Term : **day of activity**

Payment Term : **after delivery**

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	Pax	March 24, 2025 Meals and Snack (AM Snack, Lunch, PM Snack) with venue	28	600.00	16,800.00
2	Pax	June 23, 2025 Meals and Snack(AM Snack, Lunch, PM Snack) with venue	28	600.00	16,800.00
3	Pax	September 22, 2025 Meals and Snack (AM Snack, Lunch, PM Snack) with venue	28	600.00	16,800.00
4	Pax	November 2025 Meals and Snack (AM Snack, Lunch, PM Snack) with venue	28	600.00	16,800.00
		*** Additional Requirements: 1. With free strong internet/WIFI connection 2. One airconditioned session/plenary hall with complete audio and video system (2 microphones) which can accommodate 28 participants 3. Free flowing coffee and water with condiments 4. With 3 LCD projectors (HDMI and VGA ports), extension wires 5. In-house (healthy) menu - IN COMPLIANCE WITH THE SUBMITTED MENU			
		*** The payment shall be after the completion of each activity on the separate dates of activities			

Procurement of Meals and Snacks for the Conduct of Quarterly CID Monitoring, Evaluation and Adjustments on March 24, June 23, September 22 and November 2025.

Total Amount in Words: **Sixty Seven Thousand Two Hundred Pesos Only**

TOTAL

67,200.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Samuel M. Carantes III
SAMUEL M. CARANTES III
Sales Account Executive
CHALET BAGUIO

Very truly yours,

Soraya T. Faculo PhD.
SORAYA T. FACULO PhD. CESO VI
Schools Division Superintendent

3-20-25

Date

Fund Cluster:

Funds Available : **01**
₱67,200.00

ORS/BURS No:

Date of the ORS/BURS:

Amount:

Lilibeth G. Degsi
LILIBETH G. DEGSI
Accountant III



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

NOTICE TO PROCEED

March 21, 2025

SAMUEL M. CARANTES III
CHALET BAGUIO
Upper Military Cut-Off, Baguio City


Dear Mr. Carantes:

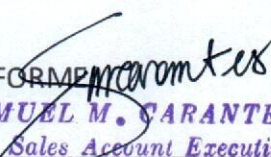
This refers to our award of contract to your company for the **Procurement of Meals and Snacks for the Conduct of Quarterly CID Monitoring, Evaluation and Adjustments on March 24, June 23, September 22 and November 2025** in the amount of PHILIPPINE PESOS **Sixty Seven Thousand Two Hundred Pesos Only (P67,200.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest. Thank you.

Very truly yours,


SORAYA T. FACULO, PhD, CESO VI
Schools Division Superintendent

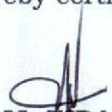
CONFORME 
SAMUEL M. CARANTES III
Sales Account Executive
(Signature Over Printed Name)
3-21-25
(Date)

03/20/2025
vgc


ITEM	UNIT	QTY	DESCRIPTION AND/OR SPECIFICATION	NAME OF SUPPLIER	NAME OF SUPPLIER	NAME OF SUPPLIER
				FOOD SERVICES DEPED CANTEEN	CHALET BAGUIO	OLIVE HOTEL
1	28	Pax	March 24, 2025 Meals and Snack (AM Snack, Lunch, PM Snack) with venue	14,000.00	16,800.00	N/A
2	28	Pax	June 23, 2025 Meals and Snack (AM Snack, Lunch, PM Snack) with venue	14,000.00	16,800.00	N/A
3	28	Pax	September 22, 2025 Meals and Snack (AM Snack, Lunch, PM Snack) with venue	14,000.00	16,800.00	N/A
4	28	Pax	November 2025 Meals and Snack (AM Snack, Lunch, PM Snack) with venue	14,000.00	16,800.00	N/A
			*** Additional Requirements: 1. With free strong internet/WIFI connection 2. One airconditioned session/plenary hall with complete audio and video system (2 microphones) which can accommodate 28 participants 3. Free flowing coffee and water with condiments 4. With 3 LCD projectors (HDMI and VGA ports), extension wires 5. In-house (healthy) menu - PLEASE ATTACH A PROPOSED MENU WITH THE RFQ UPON SUBMISSION			
			*** The payment shall be after the completion of each activity on the separate dates of activities			
				(No venue)		
			TOTAL	56,000.00	67,200.00	0.00

We hereby certify that the bids or quotations received were opened at the date prices offered as stated above.

BAC Members:

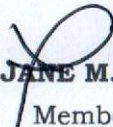

NIÑO M. TIBANGAY
BAC Vice-Chairperson



ATTY. ANNETTE L. DOYAOEN
Member


NIEVES D. EBANIO
Member


HARRIS G. DIZON JR.
Member

Canvasser


MARY JANE M. MALIHOD
Member


MARILYN S. API-IT
Member

Award is hereby given to the bidder with prices quoted being the lowest and the most advantageous to the government. Subject for Post Qualification.


CARMEL F. MERIS
BAC CHAIRPERSON



Republic of the Philippines
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

RESOLUTION NO. 095, S. 2025

RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO CHALET BAGUIO

WHEREAS the Department of Education prepared the Purchase Request (PR) for the **Procurement of Meals and Snacks for the Conduct of Quarterly CID Monitoring, Evaluation and Adjustments** with an Approved Budget for the Contract (ABC) of **Sixty Seven Thousand Two Hundred Pesos Only (P67,200.00)** (Annex A);

WHEREAS on March 3, 2025, the DepEd – Bids and Awards Committee (BAC) posted/published the Request for Quotation (RFQ) for the said procurement project. The following suppliers/contractors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

Supplier/Distributors	Quotation (Php)
FOOD SERVICES DEPED CANTEEN	₱ 56,000.00
CHALET BAGUIO	₱ 67,200.00
OLIVE HOTEL	₱ 0.00

WHEREAS per evaluation, below are non-compliant with the specification set forth in the TOR:

Supplier/Distributors	Non-Compliance
FOOD SERVICES DEPED CANTEEN	No venue provided which is not responsive with the required specification

WHEREAS the Technical Working Group (TWG) and End-User conducted post qualification, evaluation and detailed examination of the item description provided in the Purchase Request of the lowest calculated bidder **CHALET BAGUIO** and submitted on March 17, 2025 at Baguio City;

WHEREAS upon careful examination, validation and verification of the item description that they have submitted, **CHALET BAGUIO** has been found to be in order in all respect complying as to the item description and is found to be the Lowest Calculated and Responsive Bidder;

WHEREAS Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

NOW THEREFORE, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value to **CHALET BAGUIO** for the **Procurement of Meals and Snacks for the Conduct of Quarterly CID Monitoring, Evaluation and Adjustments** in the amount of **Sixty Seven Thousand Two Hundred Pesos Only (P67,200.00)** inclusive of appropriate taxes and fees.

RESOLVED, this 18th day of March, 2025, at the Baguio Division Office Conference Hall, Baguio City.

CARMEL F. MERIS
BAC Chairperson

NIÑO TIBANGAY
BAC Vice-Chairperson

ATTY. ANNETTE L. DOYAOEN
BAC Member

HARRIS G. DIZON JR.
BAC Member

NIEVES D. EBANIO
BAC Member

MARY JANET M. MALIHOD
BAC Member

MARILYN S. API-IT
BAC Member

APPROVED:

SORAYA T. FACULO, PhD, CESO VI
Schools Division Superintendent
Approved on _____
(date of approval)



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

CONTRACT CATERING SERVICES WITH VENUE
(PO No. 2025-03-073)

KNOW ALL MEN BY THESE PRESENTS:

This contract made and entered into by and between:

DEPARTMENT OF EDUCATION - SCHOOLS DIVISION OF BAGUIO CITY, with office address at # 82 Military Cut Off, Baguio city and herein represented by its **Schools Division Superintendent, SORAYA T. FACULO, Phd, CESO VI**, hereinafter referred to as the **"CLIENT."**

-and-

CHALET BAGUIO, with principal address at #42 CM Recto St., Corner Leonardwood Rd., Baguio City, represented herein by its authorized representative **Samuel M. Carantes III**, hereinafter referred to as the **"CATERING COMPANY."**

W I T N E S S E T H

WHEREAS, the **Client** will conduct **"QUARTERLY CID MONITORING, EVALUATION AND ADJUSTMENT"** on **March 24, 2025, June 23, 2025, September 22, 2025 and November 2025;**

WHEREAS, the Approved Budget for the Contract (ABC) is **SIXTY SEVEN THOUSAND TWO HUNDRED PESOS ONLY (PhP 67,200000.00)**

WHEREAS, 2016 Revised Implementing Rules and Regulations (R-IRR) of Republic Act 9184, otherwise known as the "Government Procurement Reform Act of 2003", allows an agency to resort to Small Value Procurement as an alternative method of procurement where the amount involved does not exceed the threshold amount of One Million Pesos (phP 1,000,000.00) as prescribed in Annex "H" thereof;

WHEREAS, the Request for Quotation (RFQ) was posted in the Philippine Government Electronic Procurement System (PhilGEPS) and agency website on March 3, 2025 to March 10, 2025.

WHEREAS, three suppliers submitted their RFQs who are as follows:

1. FOOD SERVICES DEPED CANTEEN;
2. CHALET BAGUIO; and,
3. OLIVE HOTEL;

WHEREAS, after review and deliberation, **CATERING COMPANY** complied with the requirements and declared as the Lowest Calculated and Responsive Bidder (LCRB);

WHEREAS, the Client is desirous that the Catering company execute the **Meals and Snacks for the Conduct of Quarterly CID Monitoring, Evaluation and Adjustments** on March 24, June 23, September 22 and November 2025 and has accepted the quotation for **Sixty Seven Thousand Two Hundred Pesos Only (PhP 67,200.00)** by the Catering Company for the execution and delivery of service.



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

NOW, THEREFORE, for and in consideration of the foregoing premises of the mutual covenants and provisions hereafter set forth the parties hereto have agreed and do hereby mutually agree as follows:

1. Place, Location and Date

The **Catering Company** shall provide food (AM Snacks, Lunch, PM Snacks-House Specialties) to the participants of the **Quarterly CID Monitoring, Evaluation and Adjustments** on March 24, June 23, September 22 and November 2025.

2. Number of Participants

The total number of participants are twenty eight (28).

3. Responsibilities

The **Catering Company** warrants to provide **AM Snack, Lunch, PM Snack** on March 24, June 23, September 22 and November 2025 pursuant with the submitted proposed menu during post qualification.

4. Liability

The **Catering Company** shall be held responsible for damages if the menu provided during post-qualification cannot be fulfilled.

The **Catering Company** shall be liable for an additional thirty percent (30%) in damages if the items are not delivered according with the provided specifications within the contract period specified in this agreement.

5. Termination of Contract

The **Client** may terminate this Contract base on the grounds provided and after compliance with Annex "I" of the 2016 Implementing Rules and Regulations of Republic Act 9184.


6. Term of Contract

This Contract shall be effective on March 24, June 23, September 22 and November 2025.


IN WITNESS whereof the parties hereto have caused this 20th day of March , 2025 at Baguio City, Philippines.

SIGNED SEALED AND DELIVERED BY:

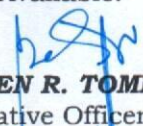
Binding Signature of PROCURING ENTITY:


SORAYA T. FACULO PhD, CESO VI
Head of the Procuring Entity

Binding Signature of Supplier:


SAMUEL M. CARANTES III
CHALET BAGUIO
Representative

Allotment Available:


BELEN R. TOMIN
Administrative Officer V/Budget

Funds Available:

LILIBETH G. DEGSI
Accountant III



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

ACKNOWLEDGMENT

BEFORE ME, a Notary Public for and in _____, Philippines, this ____ day
of _____, 2025, personally appeared:

GOVERNMENT ISSUED IDENTIFICATIONS
(Passport, Driver's License, SSS, GSIS, Philhealth...IDs)

NAME	NUMBER	ISSUED AT
SORAYA T. FACULO PhD, CESO VI OWNER	190-294-937	BAGUIO CITY

Known to me and to me known to be the same persons who executed the foregoing instrument and acknowledged to me that the same is the free and voluntary act and deed of the entities which they respectively represent.

The foregoing instrument is a CONTRACT consisting of three (3) pages (exclusive of attachments), including this page on which this acknowledgment is written and signed by the parties and their instrument witnesses on the left hand margin of each and every page hereof.

WITNESS MY HAND AND NOTARIAL SEAL, on the date and place first above written.

Notary Public

Doc. No. _____
Page No. _____
Book No. _____
Series of _____.