



Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
**SCHOOLS DIVISION OF BAGUIO CITY**

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**NOTICE OF AWARD**

January 27, 2025

**FREDELIZA D. MAGGEN**  
MAPORHAT CAFE

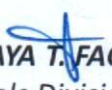
Dear Ms. Maggen:

We are pleased to notify you that your price quotation and proposal for the **Procurement of Meals and Snacks for the Conduct of the Quarterly DEXECOM cum DMEA** in the amount of PHILIPPINE PESOS **Seventy One Thousand Eight Hundred Forty Pesos Only (₱71,840.00)** inclusive of appropriate taxes, and fees, has been accepted.

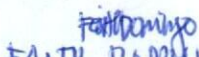
Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

  
**SORAYA T. FACULO, PhD, CESO VI**  
*Schools Division Superintendent*

**CONFORME:**

  
FAITH DOMINGO  
(Signature Over Printed Name)

Jan. 30, 2025  
(Date)

1/27/2025  
pjn

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# PURCHASE ORDER

DepEd, Division of Baguio

Supplier **MAPORHAT CAFE**

Address **#83 Military Cut-off, Baguio City**

TIN: **707-830-924-00000**

P.O. No. **2025-01-11**

Date: **January 28, 2025**

Mode of Procurement: **Small Value Procurement**

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **DepEd, Division Office Baguio**

Date of Delivery: **day of activity**

Delivery Term: **Day of Activity**

Payment Term: **after delivery**

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	April 7, 2025 AM Snack: Choice of Bread and Pastry with beverage Lunch: Steamed Rice, Meat with vegetable, soup with dessert and beverage PM Snack: Choice of Pasta with beverage Individually packed with utensils and tissue Submit proposed in-house menu with choices	40	449.00	17,960.00
2	pax	July 7, 2025 AM Snack: Kakanin with beverage Lunch: Steamed Rice, Fish with vegetable, soup with dessert and beverage PM Snack: Choice of cake with beverage Individually packed with utensils and tissue Submit proposed in-house menu with choices	40	449.00	17,960.00
3	pax	October 6, 2025 AM Snack: Choice of sandwich with beverage Lunch: Steamed Rice, Meat with vegetable, soup with dessert and beverage PM Snack: Fruit salad with beverage Individually packed with utensils and tissue Submit proposed in-house menu with choices	40	449.00	17,960.00
4	pax	November 3, 2025 AM Snack: Fruit salad with beverage Lunch: Steamed Rice, Fish with vegetable, soup with dessert and beverage PM Snack: Choice of sandwich with beverage Individually packed with utensils and tissue Submit proposed in-house menu with choices	40	449.00	17,960.00
		** Note: With free flowing coffee, tea water and complete condiments for all the activity dates			
		***NOTHING FOLLOWS***			

**Meals and Snacks for the Conduct of the Quarterly DEXECOM cum DMEA**

Total Amount in Words: **Seventy One Thousand Eight Hundred Forty Pesos Only**

TOTAL

**71,840.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

*FATIMA DOMINICO*

MAPORHAT CAFE

*Jan. 30, 2025*

Date

Very truly yours,

*SORAYA T. FACULO* PhD. CESO VI

Schools Division Superintendent

Fund Cluster:

Funds Available:

*01*  
*71,840.00*

ORS/BURS No:

*2025-02-00181*

Date of the ORS/BURS:

*02/04/25*

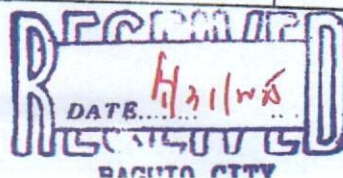
Amount:

*71,840.00*

*LILIBETH G. DECSI*

Accountant III

COMMISSION ON AUDIT  
Office of the Auditor  
DepEd, Division Office Baguio





Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

***NOTICE TO PROCEED***

January 30, 2025

**FREDELIZA D. MAGGEN**  
MAPORHAT CAFE


Dear Ms. Maggen:

This refers to our award of contract to your company for the **Procurement of Meals and Snacks for the Conduct of the Quarterly DEXECOM cum DMEA** in the amount of **PHILIPPINE PESOS Seventy One Thousand Eight Hundred Forty Pesos Only (₱71,840.00)** inclusive of appropriate taxes and fees.


In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

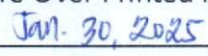
Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest. Thank you.

Very truly yours,

  
**SORAYA T. PACULO, PhD, CESO VI**  
Schools Division Superintendent

CONFORME:

  
\_\_\_\_\_  
(Signature Over Printed Name)

  
\_\_\_\_\_  
(Date)


01/30/2025  
pjn

Abstract of Bids or Quotations under CIRCULAR PROPOSAL NO. \_\_\_\_\_ opened on **January 23, 2025** at DepEd, Baguio City Division.

ITEM	UNIT	QTY	DESCRIPTION AND/OR SPECIFICATION						
				MAPORHAT CAFE	ALICIA REFE CATERING SERVICES	APOGEE CATERING SERVICES	ANAYA'S CATERING SERVICES	ERUNDINA C. FLORDELIZA FOOD SERVICES	GABLET'S CATERING SERVICES
1	Pax	40	April 7,2025 AM Snack: Choice of Bread and Pastry with beverage Lunch: Steamed Rice, Meat with vegetable, soup with dessert and beverage PM Snack: Choice of Pasta with beverage Individually packed with utensils and tissue Submit proposed in-house menu with	17,960.00	18,000.00	18,000.00	20,000.00	20,000.00	23,520.00
2	Pax	40	July 7,2025 AM Snack: Kakanin with beverage Lunch: Steamed Rice, Fish with vegetable, soup with dessert and beverage PM Snack: Choice of cake with beverage Individually packed with utensils and tissue Submit proposed in-house menu with choices	17,960.00	18,000.00	18,000.00	20,000.00	20,000.00	23,520.00
3	Pax	40	October 6,2025 AM Snack: Choice of sandwich with beverage Lunch: Steamed Rice, Meat with vegetable, soup with dessert and beverage PM Snack: Fruit salad with beverage Individually packed with utensils and tissue Submit proposed in-house menu with choices	17,960.00	18,000.00	18,000.00	20,000.00	20,000.00	23,520.00
4	Pax	40	November 3,2025 AM Snack: Fruit salad with beverage Lunch: Steamed Rice, Fish with vegetable, soup with dessert and beverage PM Snack: Choice of sandwich with beverage Individually packed with utensils and tissue Submit proposed in-house menu with choices	17,960.00	18,000.00	18,000.00	20,000.00	20,000.00	23,520.00
			** Note: With free flowing coffee, tea water and complete condiments for all the activity						
			***NOTHING FOLLOWS***						
			<b>TOTAL</b>	71,840.00	72,000.00	72,000.00	80,000.00	80,000.00	94,080.00

We hereby certify that the bids or quotations received were opened at the date prices offered as stated above.

**BAC Members:**

  
**NIÑO M. TIBANGAY**


BAC Vice-Chairperson

**ATTY. ANNETTE L. DOYAOEN**

Member

  
**NIEVES D. EBANIO**

Member

  
**HARRIS G. DIZON JR.**

Member

  
**MARY JANE M. MALIHOD**

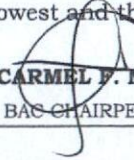
Member

  
**MARILYN S. API-IT**

Member

Canvasser

Award is hereby given to the bidder with prices quoted being the lowest and the most advantageous to the government. Subject for Post Qualification.

  
**CARMEL F. MERIS**  
BAC CHAIRPERSON



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

**RESOLUTION NO. 009 s. 2025**

**RESOLUTION RESORTING TO ALTERNATIVE MODE OF PROCUREMENT**

**WHEREAS** the BAC received a request for the "**Procurement of Meals and Snacks for the Conduct of the Quarterly DEXECOM cum DMEA**" with an Approved Budget for the Contract (ABC) of **Ninety Six Thousand Pesos Only (P 96,000.00)** (Annex A);

**WHEREAS** the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 mandates that all procurement shall be done through competitive bidding;

**WHEREAS** the same IRR of RA 9184 provides for exemption under Rule XVI – Alternative Methods of Procurement;

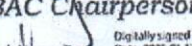
**WHEREAS** pursuant to Section 53.9 of the afore-cited Rule, the Department of Education – Division of Baguio City (DO) may resort to the alternative method of procurement – **Small Value Procurement** to promote economy and efficiency if the amount involved does not exceed the threshold prescribed in Annex "H" of the IRR and does not fall under shopping in Section 52 of this IRR;

**NOW THEREFORE**, We, the Members of the Bids and Awards Committee, do hereby **RESOLVED** as it is hereby **RESOLVED**, to resort to the **alternative method of procurement – small value procurement of meals and snacks** for the conduct of the "**Quarterly DEXECOM cum DMEA**";

**RESOLVED FINALLY**, to post this Resolution at the DO Website, PhilGEPS (if Php 50,000.00 and above), and other conspicuous place at the premises of the DO.

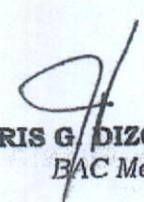
January 17, 2025, Baguio Division Office Conference Hall, Baguio City.


  
**CARMEL F. MERIS**  
BAC Chairperson

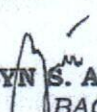
  
**NINO TIBANGAY**  
BAC Vice-Chairperson

  
**NIEVES D. EBANIO**  
BAC Member


  
**ATTY. ANNETTE L. DOYAOEN**  
BAC Member

  
**HARRIS G. DIZON JR.**  
BAC Member

  
**MARY JANE M. MALIHOD**  
BAC Member

  
**MARILYN S. API-IT**  
BAC Member

**APPROVED:**

  
Digitally signed by Faculo Soraya  
Tudlong  
Date: 2025.01.17 17:26:02 +08'00'  
**SORAYA T. FACULO, PhD, CESO VI**  
Schools Division Superintendent  
Approved on \_\_\_\_\_  
(date of approval)



Republic of the Philippines  
Cordillera Administrative Region  
SCHOOLS DIVISION OF BAGUIO CITY  
RESOLUTION NO. 020, S. 2025

**RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO MAPORHAT CAFE**

WHEREAS the Department of Education prepared the Purchase Request (PR) for the **Procurement of Meals and Snacks for the Conduct of the Quarterly DEXECOM cum DMEA** with an Approved Budget for the Contract (ABC) of **Ninety Six Thousand Pesos Only (P96,000.00)** (Annex A);

WHEREAS on January 17, 2025, 2024 the DepEd – Bids and Awards Committee (BAC) posted/published the Request for Quotation (RFQ) for the said procurement project. The following suppliers/contractors signified their intent to participate by submitting their respective quotations/proposals, to wit:

Supplier/Distributors	Quotation (Php)
MAPORHAT CAFE	P 71,840.00
ALICIA REFE CATERING SERVICES	P 72,000.00
APOGEE CATERING SERVICES	P 72,000.00
ANAYA'S CATERING SERVICES	P 80,000.00
ERUNDINA FLORDELIZA FOOD SERVICES	P 80,000.00
GABLETS CATERING SERVICERS	P 94,080.00

WHEREAS the Technical Working Group (TWG) and End-User conducted post qualification, evaluation and detailed examination of the item description provided in the Purchase Request of the lowest calculated bidder **MAPORHAT CAFE** and submitted on January 24, 2025 at Baguio City;

WHEREAS upon careful examination, validation and verification of the item description that they have submitted, **MAPORHAT CAFE** has been found to be in in order in all respect complying as to the item description and is found to be the Lowest Calculated and Responsive Bidder;

WHEREAS Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

NOW THEREFORE, for and in consideration of the foregoing, We, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value to **MAPORHAT CAFE** for the **Procurement of Meals and Snacks for the Conduct of the Quarterly DEXECOM cum DMEA** in the amount of **Seventy One Thousand Eight Hundred Forty Pesos Only (P71,840.00)** inclusive of appropriate taxes and fees.

**RESOLVED**, this 24<sup>th</sup> day of January, 2025, at the Baguio Division Office Conference Hall, Baguio City.

CARMEL F. MEBIS  
BAC Chairperson

NIÑO IBANGAY  
BAC Vice-Chairperson

HARRIS G. DIZON JR.  
BAC Member

NIEVES D. EBANIO  
BAC Member

ATTY. ANNETTE L. DOYAOEN  
BAC Member

MARY JANE M. MALIHOD  
BAC Member

MARILYN S. API-IT  
BAC Member

APPROVED:

SORAYA T. FACULO, PhD, CESO VI  
Schools Division Superintendent  
Approved on \_\_\_\_\_  
(date of approval)