



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY



May 28, 2025

OFFICE MEMORANDUM

No. **032,2025**

NOTICE OF MEETING

To: Assistant Schools Division Superintendent
Identified Division Office Personnel
All Others Concerned

1. Please be informed that a meeting is scheduled for **May 28, 2025, at 2:00 in the afternoon** at the 2nd floor Conference Hall, SDO Baguio City, with the following agenda:

1. Hosting of the Regional Kapihan on June 18, 2025
2. Updates on programs
 - a. Summer Academic Remediation
 - b. LRP and SARP
3. Other requests for hosting

2. Participants to the said meeting are the following:

Name	Designation
Soraya T. Faculo	Schools Division Superintendent
Carmel F. Meris	OIC-Assistant Schools Division Superintendent
Jerry Ymson	Education Program Supervisor-SGOD
Nieves Ebanio	Administrative Officer V
Belen Tomin	Administrative Officer V/Budget Officer

3. Attendance of the above-stated personnel to this meeting is of utmost importance.

4. Immediate dissemination of and compliance with this Memorandum is earnestly desired.


SORAYA T. FACULO PhD, CESO VI
Schools Division Superintendent

/OSDS/STF/jns