



Department of Education
Cordillera Administrative Region
BAGUIO CITY NATIONAL SCIENCE HIGH SCHOOL
Purok 12, Irisan, Baguio City



REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

Supplier: _____
Address: _____
Telephone No.: _____
e-Mail: _____
Date received by the Supplier: _____

Requesting Unit: JHS Department
PR No.: J2025-05-034
Quotation No.: RFQ 2025-05-034
Date: May 21, 2025
ABC: Php 111, 955.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **May 27, 2025 2:00pm**

POSTED IN PHILGEPS *Aurea Daweng*
AUREA D. DAWENG

Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within 5 Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days

Item	Qty.	Unit	Item Description	Unit Price	Total Price
1	10	pcs	Corkboard with wooden frame, 40 x 60 cm		
2	160	ream	PAPER, MULTICOPY, Legal, 80 gsm		
3	9	ream	PAPER, LEGAL, 110-120 gsm		
4	5	ream	Book paper, legal, cream, 100 gsm, 500s		
5	30	roll	Masking tape, 1" x 20 meters		
6	30	roll	Clear tape, 1" x 50 meters		
7	3	box	Documentary Envelope, A4, 500s		
8	50	pc	Correction tape		
9	10	box	Push pin		
10	20	pack	Post it (sticky notes) , 1"x 3" x 3 pad		
11	20	set	Flourescent marker, set of 3		
12	5	pack	sticker paper, A4, matte, 100s		
13	20	pc	Sign pen, felt-tipped (not gel pen), black, extra fine tip		
14	20	pc	Sign pen, felt-tipped (not gel pen), blue, extra fine tip		
15	20	pack	TISSUE, Interfolded Paper Towel		
16	30	pack	Garbage Bag, XXL		
17	30	pack	Garbage bag, Medium		
18	60	bottle	Toilet Bowl Cleaner		
19	60	pack	Detergent Powder, pouch, 1 kg		
20	30	pcs	Squeeze Mop, Heavy duty		



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21	5	pcs	Scrubbing Pad, 95mmx150mmx8mm, 5s		
22	15	gallon	Dishwashing Soap, liquid, gal.		
23	24	pair	Rubber gloves, long, heavy duty, thick		
24	20	pcs	Stick Broom		
25	20	pcs	Soft Broom		
26	20	gallon	Bleach		
27	5	box	Medical gloves		
28	20	gallon	Alcohol, 70%, ethyl, with moisturizer, scented		
29	50	pcs	Dishwashing sponge		
30	10	pcs	Steel wool		
31	20	pcs	Push brush, long handle		
32	5	pcs	Stainless tong, long		
33	5	gallon	Muriatic Acid, gallon		
34	5	can	Floorwax paste, red		
			nothing follows		
Purpose: other supplies and materials for school use					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

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Date/Telephone No.

Canvassed by:
