



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
 Schools Division Office - Baguio City  
**DON MARIANO MARCOS ELEMENTARY SCHOOL**

**REQUEST FOR QUOTATION**

Supplier:	_____	PR No.:	2025-05-020
Address:	_____	Quotation No.:	2025-05-014
Tel No.:	_____	Date:	05/28/2025
e-Mail:	_____	ABC (Approved Budget for the Contract):	88,725.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by your representative not later than **June 02, 2025**.

Send your quotation at [dmmes.baguio@gmail.com](mailto:dmmes.baguio@gmail.com)

**POSTED IN PHILGEPS**

**MERVIN G. OLIVA**

Chairperson, Bids and Awards Committee

**REQUIREMENTS:**

- Mayor's / Business permit
- PhilGEPS registration number or certificate
- Omnibus Sworn Statement (for ABC above 50k)
- Income/Business Tax Return (for ABC above 500K)

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ on or before June 23, 2025
- ✓ Price validity shall be for a period of 30 days

Item No.	Qty	Unit	Item Description / Specification	Unit Price	Total Price
1	1	piece	Airpot		
2	2	piece	Pedestal Steel, 3 layers		
3	2	piece	Swivel Chair		
4	1	piece	White Board with Stand		
5	3	piece	Cork Board		
6	1	piece	Paper Cutter A3		
7	3	piece	Paper Cutter A4		
8	3	piece	Laminating Machine		
9	4	piece	Clicker		
10	1	piece	Computer Monitor 22 inches		
11	2	piece	UPS		
12	1	piece	Keyboard		
13	1	piece	Internet Cable Wire Cat 6, 50 meters with crimping tools		
14	50	piece	Bulb, LED, 20watts		
15	15	piece	Mosquito Killer Electric Lamp		
16	1	piece	Large Hooded Plastic Trash Bin, 120liters		
17	3	piece	Trash Bin with Pedal, 20Liters		
18	12	piece	First Aid Kits		
19	10	pack	Tissue, folded, soft		
20	30	piece	BROOM (Walis Tambo)		
21	30	piece	BROOM (Walis Ting-ting)		
22	35	piece	Footrugs		
23	2	piece	Stop Watch		
24	10	piece	Faucet, metal		
<b>Total</b>					

procurement of regular supplies

After having carefully read and accepted your General Conditions, I/we quote you on the item at prices noted above.

\_\_\_\_\_ Date \_\_\_\_\_ Tin Number \_\_\_\_\_ Signature over Printed Name \_\_\_\_\_