



REQUEST FOR QUOTATION

Supplier:

Address:

Telephone No.:

e-Mail:

Date received by the supplier:

Requesting Unit: Fort del Pilar NHS

PR No.: 2025-05-035

Quotation No.:

2025-05-035

Date:

May 20, 2025

ABC:

Php 167,235.84

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by your representative not later than **May 26, 2025 5:00pm.**

REQUIREMENTS:

- 1 Mayor's/Business Permit
- 2 PhilGEPS Registration number or certificate
- 3 Income/Business Tax Return
- 4 Omnibus Sworn Statement

POSTED IN PHILGEPS

NOTE:

Submit RFQ together with the requirements
All entries must be typewritten or legibly written
Indicate brand and model of item offered
Delivery Period: on or before June 25, 2025
Price validity shall be for a period of 30 calendar days

APRIL M. CABRERA

School BAC Chairman, Bids and Awards Committee

Item No.	Quantity	Unit	Item Description	Unit Price	Total Price
1	12	pack	ballpen, black, 10/pack		
2	12	pack	ballpen, blue, 10/pack		
3	100	pack	Board Paper, a4, white, 10/pack		
4	50	pack	Board Paper, long, white, 10/pack		
5	200	pack	Board Paper, short, white, 10/pack		
6	2	box	CLIP, backfold, 25mm		
7	40	tub	DISHWASHING paste, 400g		
8	3	buddle	ENVELOPE, Expanding, Kraft, 100pc/bundle		
9	30	bottle	epson 003 ink, black		
10	20	bottle	epson 003 ink, cyan		
11	20	bottle	epson 003 ink, magenta		
12	20	bottle	epson 003 ink, yellow		
13	2	bundle	FOLDER with tab, long, 100pc/bundle		
14	10	bottle	INK, Brothers, DCP-T720DW(BT5000Y)		
15	10	bottle	INK, Brothers, DCP-T720DW(BT5000C)		
16	10	bottle	INK, Brothers, DCP-T720DW(BT5000M)		
17	20	bottle	INK, Brothers, DCP-T720DW(BTD60Bk)		
18	50	pack	LAMINATING Pouch, long, 10/pack		
19	50	pc	Manila paper		
20	20	bottle	Marker Ink, Permanent Refill, Black, 30ml		
21	20	bottle	Marker Ink, Whiteboard Refill, Black, 30ml		
22	40	pc	Marker, Permanent Refillable, Black, Broad		
23	40	pc	Marker, Whiteboard Refillable, Black, Broad		
24	50	pack	Sticky Notes, 1x2in		
25	10	roll	TAPE, double sided		
26	10	roll	TAPE, transparent, 24mm		
27	30	pc	White boards(12x6in) made w/lawanit wood		
28	15	gal	Multi-purpose Cleaner, liquid, 1 gal		
29	50	pack	DETERGENT POWDER, all purpose, 500mg		
30	25	pc	DUSTPAN		
31	23	can	FLOOR WAX, paste type, red, 900g		
32	12	pc	Protective gloves, rubber, extra long		
33	40	set	Spin Mop, medium, spin dry set		
34	37	pack	TRASHBAG, XXL size, 100pc/pack		

--supplies must be delivered to the school--

Purpose: Office, and Other Supplies and materials to support the conduct of 1st Quarter School Activities and Programs

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Canvassed by:

Signature over Printed Name

TIN

Date/ Telephone No.