



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
 Schools Division of Baguio City
HOLY GHOST EXTENSION ELEMENTARY SCHOOL

REQUEST FOR QUOTATION

Supplier: _____	PR No.: _____	PR No.: 2025-05-030
Address: _____	Quotation No.: _____	2025-05-023
Tel No.: _____	Date: _____	March 28, 2025
e-Mail: _____	ABC (Approved Budget for the Contract): _____	103,600.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by your representative not later than June 5, 2025 2:00pm

ROSALINDA A. GAYAO
 BAC Chairperson

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

POSTED IN PHILGEPS

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within _____ Calendar Days.

Item No.	Qty	Unit	Item Description / Specification	Unit Price	Total Price
1	2	Unit	Printer, All in 1 functions(Print, Scan, Copy , Fax) Production dimension 498 x 358 x 245 mm (Width x Depth x Height)can scan & photocopy Legal size		-
2	1	Set	COMPUTER SCREW SET		-
3	3	Unit	Tablet, 8 gig RAM, 128 storage, mediatech processor 6685/(11nm),with keyboard		-
0	0	0	*** nothing follows***		-
			*** nothing follows***		
Total					-

Purpose: For school use

After having carefully read and accepted your General Conditions, I/we quote you on the item at prices noted above.

Date

Signature over Printed Name

Tin Number

Tel. No. / Cellphone No. / Email

Canvassed by:

Canvasser