



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
 Schools Division of Baguio City
DISTRICT I
RIZAL ELEMENTARY SCHOOL
#1 GIBRALTAR ROAD, BAGUIO CITY

REQUEST FOR QUOTATION

Company/Supplier/Store: _____
 Address: _____
 Telephone No.: _____
 e-Mail: _____
 TIN: _____

PR No.: 2025-05-023
 Quotation No.: 2025-05-023
 Date: May 20, 2025
ABC: 384,275.44

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **May 26, 2025 @ 9AM.**

POSTED IN PHILGEPS

MARIA MAGDALENA C. BALAO
 Chairperson, Bids and Awards Committee

REQUIREMENTS:

- Mayor's / Business permit
- PhilGEPS registration number or certificate
- Omnibus Sworn Statement (for ABC above 50K)
- Income/Business Tax Return (for ABC above 500K)

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within 10 Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	15	bottle	Printer Ink, Pigment, Black,008 (Genuine ink)		
2	10	bottle	Printer Ink, Pigment, Cyan, 008 (Genuine ink)		
3	10	bottle	Printer Ink, Pigment, Magenta,008 (Genuine ink)		
4	10	bottle	Printer Ink, Pigment, Yellow,008 (Genuine ink)		
5	14	bottle	Printer Ink, Inkjet, Black,003 (Genuine ink)		
6	12	bottle	Printer Ink, Inkjet, Cyan, 003 (Genuine ink)		
7	12	bottle	Printer Ink, Inkjet, Magenta,003 (Genuine ink)		
8	12	bottle	Printer Ink, Inkjet, Yellow,003 (Genuine ink)		
9	200	ream	Bond Paper, A4, 70 gsm (Genuine ink)		
10	180	ream	Bond Paper, Long, 70 gsm (Genuine ink)		
11	5	unit	Printer, Heavy Duty With 1 year warranty Print speed of up to 25.0 ipm Prints up to A3+ (for simplex) Automatic duplex printing Ultra-high page yield of 7,500 pages (black) and 6,000 pages (colour) Wi-Fi, Wi-Fi Direct, Ethernet Epson Connect (Epson iPrint, Epson Email Print and Remote Print Driver, Scan to Cloud)		
ALL ITEMS MUST BE DELIVERED TO RIZAL ELEMENTARY SCHOOL				TOTAL	

Purpose: Procurement of Supplies and Semi Expendable ICT equipment to produce Quarter 1-4 Lesson Exemplars (LE's) and Worksheets (WS) for Grade 6 for SY 2025-2026

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

TIN



Address: #1 Gibraltar Road, Baguio City
 Telephone No.: (074) 620-4224
 E-mail Address: rizalbaguio1937@gmail.com/136404@deped.gov.ph
 DepEdTayo Rizal Elementary School