



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
 Schools Division of Baguio City
 DISTRICT I
RIZAL ELEMENTARY SCHOOL
 #1 GIBRALTAR ROAD, BAGUIO CITY

REQUEST FOR QUOTATION

Company/Supplier/Store: _____
 Address: _____
 Telephone No.: _____
 e-Mail: _____
 TIN: _____

PR No.: 2025-05-024
 Quotation No.: 2025-05-024
 Date: May 20, 2025
ABC: 76,932.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **May 26, 2025 @ 9AM.**

MARIA MAGDALENA C. BALAO
 Chairperson, Bids and Awards Committee

POSTED IN PHILGEPS

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within 10 Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	12	pc	Whiteboard Marker, Black, refillable		
2	49	bottle	Bleach, 1000 ml		
3	50	roll	Garbage Bags, XXL		
4	3	pc	Soft Broom		
5	40	pack	AA battery		
6	20	pack	AAA battery		
7	20	pack	L Shaped folder, Clear, A4		
8	170	pack	Special Paper, A4, 180 GSM		
9	57	can	Mosquito Repellant		
10	1	pc	Trolley		
11	1	pc	Hand Truck (Push Cart Trolley)		
12	11	pc	Laminating Machine		
ALL ITEMS MUST BE DELIVERED TO RIZAL ELEMENTARY SCHOOL					
				TOTAL	
Purpose: Procurement of SUPPLIES AND SEMI EXPENDABLE EQUIPMENT FOR SCHOOL AND OFFICE USE – JUNE 2025					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

 TIN



Address: #1 Gibraltar Road, Baguio City
 Telephone No.: (074) 620-4224
 E-mail Address: rizalbaguio1937@gmail.com/136404@deped.gov.ph
 DepEdTayo Rizal Elementary School