



Republic of the Philippines  
**Department of Education**  
 CORDILLERA ADMINISTRATIVE REGION  
 SCHOOLS DIVISION OFFICE OF BAGUIO CITY  
**BAGUIO CITY SPECIAL EDUCATION CENTER**

**REQUEST FOR QUOTATION**

Supplier: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone No.: \_\_\_\_\_  
 e-Mail: \_\_\_\_\_  
 Tin: \_\_\_\_\_

PR No.: 2025-05-015  
 Quotation No.: 2025-05-015  
 Date: May 19, 2025  
 ABC: ₱ 192,642.16

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **May 23, 2025 @ 9:00 a.m.**

POSTED IN PHILGEPS

**ROLLY P. BOMOGAO**

Special Education Teacher III  
 Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement (for ABC above 50K)
4. Income/Business Tax Return (for ABC above 500K)

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	100	ream	PAPER, Multi-Purpose (COPY) A4, 70 gsm		
2	150	ream	PAPER, Multi-Purpose (COPY) Legal, 70 gsm		
3	50	pack	SPECIAL PAPER, 180 to 200 gsm, A4		
4	50	pack	SPECIAL PAPER, 180 to 200 gsm, Long		
5	20	box	FASTENER, METAL, 70mm between prongs		
6	3	pack	FOLDER with Tab, Long, Brown, 14pts		
7	2	box	SIGN PEN, BLUE, liquid/gel ink, 0.5mm ball needle point, made in japan, 12's		
8	3	box	BALLPEN, Black/Green/Violet, 0.3, Retractable, Hybrid, 12's (picture attached)		
9	10	pc	MARKER, Fluorescent		
10	20	pack	STICKER, Hologram Vinyl, Printable, A4, 10 sheets/pack		
11	3	pc	STAMP PAD		
12	10	pc	FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)		
13	10	pc	Ligh Bulb, LED, 9 watts 1 pc in individual box		
14	10	pc	BROOM, soft (tambo)		
15	10	bot	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap		
16	10	pack	DETERGENT POWDER, all purpose, 1kg		



#84 Military Cut-Off Road, Baguio City 2600  
 (074) 442-8116; (074) 619-3741  
 bcspedcenter@gmail.com  
 DepEd - Baguio City SPED Center

17	5	bot	DISINFECTANT SPRAY, aerosol type, 400-550 grams (Ocean/Garden/Floral scent)		
18	50	roll	TRASHBAG, black, 10pcs per pack/roll, L		
19	50	roll	TRASHBAG, black, 10pcs per pack/roll, XXL		
20	15	gallon	BLEACH, Gallon, Original		
21	10	gallon	BLEACH, Gallon, Color Safe		
22	5	pair	RUBBER GLOVES		
23	20	pack	FABRIC CONDITIONER, 900-1000g, (red berries scent)		
24	10	pc	DISHWASHING PASTE, Anti-Bacterial, Grease expert, 200g		
25	10	pc	DISHWASHING SPONGE SCOURERS, 3mm		
26	20	bot	ALCOHOL, Ethyl, 500ml, spray bottle		
27	20	pack	BATTERY, Dry Cell, AAA, 4 pcs per Blister Pack		
28	20	pack	BATTERY, Dry Cell, AA, 4 pcs per Blister Pack		
29	2	unit	Extension Ladder, Fiberglass, 24ft, Heavy duty (picture attached)		
30	5	unit	Uninterrupted Power Supply (UPS), 1000VA/600W, 4 sockets, (AVR/Surge) (picture attached)		
31	1	Unit	CROSS CUT PAPER SHREDDER, Heavy duty (picture attached)		
32	5	Unit	ELECTRIC Mosquito Killer, ultraviolet germicidal, replaceable lamp (picture attached)		
33	10	pc	WIRE MOLDING, PVC, 3 inches wide, standard length (picture attached)		
Nothing Follows					
					TOTAL
Purpose: Procurement of office and other supplies and materials for the 2nd quarter of 2025					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

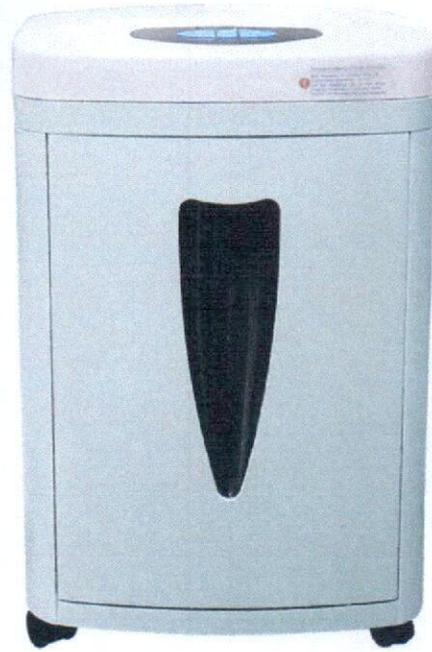
\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
TIN

Canvassed by:



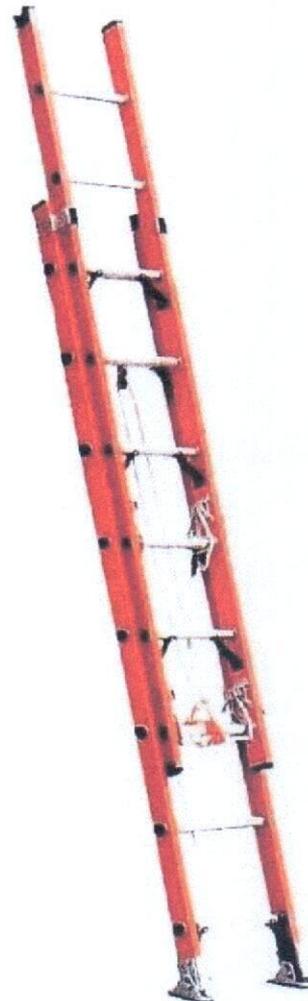
**Ballpen**



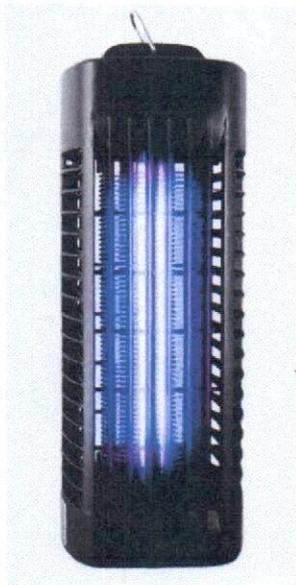
**Paper Shredder**



**UPS**



**Extension ladder**



**Mosquito Killer**