



Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY

REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit: OSDS/N.Ebanio
Address:	PR No.:2025-05-091
Telephone No.:	Quotation No.: 2025-05-90
e-Mail:	Date: May 5, 2025
Delivery Period:	ABC: 108,000.00
Date Received by the Supplier:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than May 13, 2025@9:30 AM

Failure to submit this on or before the due date aforesated will be a ground for disqualification.

CARMEL F. MERIS

OIC-Assistant Schools Division Superintendent
 Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above
5. PLEASE write the UNIT PRICE and TOTAL PRICE

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
			VENUE WITH CATERING SERVICES AND USE OF FUNCTION HALL		
1	100	Pax	June 26, 2025: AM & PM SNACKS, LUNCH WITH VENUE AM Snacks, Lunch, PM Snacks - In house menu		
2	100	Pax	June 27, 2025: AM & PM SNACKS, LUNCH WITH VENUE AM Snacks, Lunch, PM Snacks - In house Menu		
			***Note: 1. In-house menu with healthy choices (inclusive of 1 plain rice, 1 meat, 1 vegetable, fresh fruits/pastry for dessert		



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			<ol style="list-style-type: none"> 2. All meals should be served with any available (in-house) soup 3. Buffet style 4. Overflowing brewed coffee and drinking water 5. Free use of function hall with sound system, projectors and white screen 6. With internet/wifi access of atleast 200mbps 7. <u>The supplier must provide a sampler of serving size and food tasting for the activity during the Post-Qualification.</u> 		
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Purpose: Procurement of venue with catering services and use of function hall for the conduct of Division Trainers (DTOT) on Assessors Training and Deepening on Classroom Observation and Portfolio Assessment on June 26-27, 2025.

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

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 Date/Telephone No.

Canvassed by: