



Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

**REQUEST FOR QUOTATION**

Standard Form No.:SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit:N. Tibangay
Address:	PR No.:2025-05-095
Telephone No.:	Quotation No.: 2025-05-094
e-Mail:	Date: May 5, 2025
Delivery Period:	ABC: 21,000.00
Date Received by the Supplier:	

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than May 8, 2025 @ 9:30 AM

**Failure to submit this on or before the due date aforesated will be a ground for disqualification.**

**CARMEL F. MERIS**

OIC-Assistant Schools Division Superintendent  
 Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement if above 50,000.00
4. Income/Business Tax Return 500,000.00 and above
5. PLEASE write the UNIT PRICE and TOTAL PRICE

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
			<b>SUPPLY, PRINTING AND DELIVERY OF PasSport for ATHLETES</b>		
1	175	pcs	Size: (8.80 cm x 12.60 cm) Assembly size: Portrait Materials: Cover -Old Mill Bianco 300gsm Inside -Old Mill Bianco 250gsm Finishing: Saddle Stitch, Folded, Trim to size  Color: Two sided full printing  No. of Pages: 24 including cover page (Front and Back)		
			***Requirement:		



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			1. The winning supplier shall provide a sample finished product before mass production. 2. Delivery of Athlete's PasSport is before May 20, 2025.		
				<b>TOTAL</b>	
Purpose: Procurement of Supply, Printing and Delivery of PasSport for Athletes for the Palarong Pambansa 2025 before May 20, 2025					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

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\_\_\_\_\_

Date/Telephone No.

Canvassed by: