



Republic of the Philippines

## Department of Education

CORDILLERA ADMINISTRATIVE REGION

SCHOOLS DIVISION OF BAGUIO CITY

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### NOTICE OF AWARD

May 26, 2025

**MALOU Y. YUSONGCO**  
HEXACOM ENTERPRISES

Dear Ms. Yusongco:

We are pleased to notify you that your price quotation and proposal for the **Procurement of Semi-expendable ICT equipment for the Literacy Reading Program and Summer Academic Remedial Program** in the amount of PHILIPPINE PESOS **One Hundred Eighty Four Thousand Pesos Only (₱184,000.00)** inclusive of appropriate taxes, and fees, has been accepted.

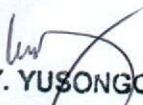
Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

**SORAYA T. FACULO, PhD, CESO VI**  
*Schools Division Superintendent*

CONFORME:

  
**MALOU Y. YUSONGCO**  
**Sales Executive**  
(Signature Over Printed Name)

5/30/25  
(Date)

05/26/2025  
pjn

# PURCHASE ORDER

DepEd, Division of Baguio

RECEIVED  
JUN 03 2025

Supplier <b>HEXACOM ENTERPRISES</b> Address Adivay Bldg., Bonifacio St., Baguio City TIN:	P.O. No. 2025-05-123 Date: May 27, 2025 Mode of Procurement: <input checked="" type="checkbox"/> Small Value Procurement -
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Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DepEd, Division Office Baguio	Delivery Term : 7 days after NTP
Date of Delivery : 7 days after NTP	Payment Term : after delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	pc	<b>PRINTER with INK (1 set)</b>	20	9,200.00	184,000.00
		* Print, scan, copy			
		* Compact, integrated tank design			
		* High yield ink bottles			
		* Spill-free, error-free refilling			
		* Borderless printing up to 4R			
		* Expected yield up to 4,500 pages for black and white and 7,500 pages for colour			
		* Can print borderless photos up to 4R size			
		* With integrated ink tanks and designated nozzles to ensure spill free 7 error free refilling			
		* With ultra high capacity ink			
		* Original ink bottle (black, cyan, magenta, yellow)			
		***NOTHING FOLLOWS***			

**Semi-expendable ICT equipment for the Literacy Reading Program and Summer Academic Remedial Program**

**TOTAL 184,000.00**

**Total Amount in Words: One Hundred Eighty Four Thousand Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

*(Signature)*  
**MALOU Y. YUSONGCO**  
Sales Executive  
HEXACOM ENTERPRISES

May 30, 2025  
Date

Very truly yours,

*(Signature)*  
**SORAYA T. FACULO PH.D. CESO VI**  
Schools Division Superintendent

Fund Cluster: 01	ORS/BURS No: 2025-06-00947
Funds Available : ₱ 184,000.00	Date of the ORS/BURS: 06/03/25
<b>LILIBETH G. DECSI</b> Accountant III	Amount: 184,000.00

*ACCOUNTANT'S NOTE: Already reviewed. Signature to follow.*

**COMMISSION ON AUDIT**  
Office of the Auditor  
Dep-ed, Division of Baguio

RECEIVED  
DATE: 6/3/25  
BAGUIO CITY



Republic of the Philippines  
**Department of Education**  
Cordillera Administrative Region  
**SCHOOLS DIVISION OF BAGUIO CITY**

**NOTICE TO PROCEED**

May 28, 2025

**MALOU Y. YUSONGCO**  
HEXACOM ENTERPRISES

Dear Ms. Yusongco:

This refers to our award of contract to your company for the **Procurement of Semi-expendable ICT equipment for the Literacy Reading Program and Summer Academic Remedial Program** in the amount of PHILIPPINE PESOS **One Hundred Eighty Four Thousand Pesos Only (₱184,000.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest. Thank you.

Very truly yours,

  
**SORAYA T. FACULO, PhD, CESO VI**  
*Schools Division Superintendent*

CONFORME:   
**MALOU Y. YUSONGCO**  
**Sales Executive**  
(Signature Over Printed Name)  
\_\_\_\_\_  
6/2/25  
(Date)

05/28/2025  
pjn Y

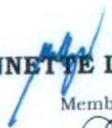
Abstract of Bids or Quotations under CIRCULAR PROPOSAL NO. \_\_\_\_\_ opened on **May 22, 2025** at DepEd, Baguio City Division.

ITEM	UNIT	QTY	DESCRIPTION AND/OR SPECIFICATION	HEXACOM	SEIGE	TARLAC MAC	AGILE	LASER	PANGHOI	PRIAM
				ENTERPRISES	TCHGRINDS ICT and BUSINESS SOLUTIONS CO.	ENTERPRISES	TECHFRONTIER CORPORATION	MARKETING	ENTERPRISES	ENTERPRISES
1	pc	20	<b>PRINTER with INK (1 set)</b>	<b>184,000.00</b>	197,000.00	204,800.00	214,000.00	208,000.00	209,760.00	210,000.00
			* Print, scan, copy							
			* Compact, integrated tank design							
			* High yield ink bottles							
			* Spill-free, error-free refilling							
			* Borderless printing up to 4R							
			* Expectd yield up to 4,500 pages for black and white and 7,500 pages for colour							
			* Can print borderless photos up to 4R size							
			* With integrated ink tanks and designated nozzles to ensure spill free 7 error free refilling							
			* With ultra high capacity ink							
			* Original ink bottle (black, cyan, magenta, yellow)							
			***NOTHING FOLLOWS***							
			<b>TOTAL</b>	<b>184,000.00</b>	<b>197,000.00</b>	<b>204,800.00</b>	<b>214,000.00</b>	<b>208,000.00</b>	<b>209,760.00</b>	<b>210,000.00</b>

We hereby certify that the bids or quotations received were opened at the date prices offered as stated above.

**BAC Members:**

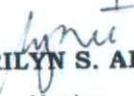
  
Digitally signed by Niño Tibangay  
Date: 2025.05.29 17:25:39 +08'00'  
**NIÑO M. TIBANGAY**  
BAC Vice-Chairperson

  
**ATTY. ANNETTE L. DOYAOEN**  
Member

  
**NIEVES D. EBANIO**  
Member

  
**HARRIS G. DIZON JR.**  
Member

  
Digitally signed by Mary Jane M. Malihod  
Date: 2025.05.29 17:25:25 +08'00'  
**MARY JANE M. MALIHOD**  
Member

  
**MARILYN S. API-IT**  
Member

Canvasser

Award is hereby given to the bidder with prices quoted being the lowest and the most advantageous to the government. Subject for Post Qualification.

  
**CARMEL F. MERIS**  
BAC CHAIRPERSON



**Republic of the Philippines**  
**Cordillera Administrative Region**  
**SCHOOLS DIVISION OF BAGUIO CITY**  
**RESOLUTION NO. 146, S. 2025**

**RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO HEXACOM ENTERPRISES**

**WHEREAS** the Department of Education prepared the Purchase Request (PR) for the **Procurement of Semi-expendable ICT equipment for the Literacy Reading Program and Summer Academic Remedial Program** with an Approved Budget for the Contract (ABC) of **Two Hundred Twenty Thousand Pesos Only (₱220,000.00)** (Annex A);

**WHEREAS** on May 16, 2025, the DepEd – Bids and Awards Committee (BAC) posted/published the Request for Quotation (RFQ) for the said procurement project. The following suppliers/contractors signified their intent to participate by submitting their respective quotations/proposals, to wit:

Supplier/Distributors	Quotation (Php)
HEXACOM ENTERPRISES	₱ 184,000.00
SEIGE TECHGRINDS ICT AND BUSINESS SOLUTIONS CO.	₱ 197,000.00
TARLAC MAC ENTERPRISES	₱ 204,800.00
AGILE TECHFRONTIER CORPORATION	₱ 214,000.00
LASER MARKETING	₱ 208,000.00
PANGHOI ENTERPRISES	₱ 209,760.00
PRIAM ENTERPRISES	₱ 210,000.00

**WHEREAS** the Technical Working Group (TWG) and End-User conducted post qualification, evaluation and detailed examination of the item description provided in the Purchase Request of the lowest calculated bidder **HEXACOM ENTERPRISES** and submitted on May 23, 2025 at Baguio City;

**WHEREAS** upon careful examination, validation and verification of the item description that they have submitted, **HEXACOM ENTERPRISES** has been found to be in order in all respect complying as to the item description and is found to be the Lowest Calculated and Responsive Bidder;

**WHEREAS** Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

**NOW THEREFORE**, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value to **HEXACOM ENTERPRISES** for the **Procurement of Semi-expendable ICT equipment for the Literacy Reading Program and Summer Academic Remedial Program** in the amount of **One Hundred Eighty Four Thousand Pesos Only (₱184,000.00)** inclusive of appropriate taxes and fees.

**RESOLVED**, this 23<sup>rd</sup> day of May, 2025, at the Baguio Division Office Conference Hall, Baguio City.

**CARMEL F. MERIS**  
BAC Chairperson

Digitally signed by Niño Tibangay  
Date: 2025.05.29 17:26:09 +08'00'

**NINO TIBANGAY**  
BAC Vice-Chairperson

**ATTY. ANNETTE L. DOYAOEN**  
BAC Member

**HARRIS G. DIZON JR.**  
BAC Member

**NIEVES D. EBANIO**  
BAC Member

Digitally signed by Mary Jane M. Malihod  
Date: 2025.05.29 17:26:29 +08'00'

**MARY JANE M. MALIHOD**  
BAC Member

**MARILYN S. API-IT**  
BAC Member

**APPROVED:**

**SORAYA T. FACULO, PhD, CESO VI**  
Schools Division Superintendent  
Approved on \_\_\_\_\_  
(date of approval)

